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Foreword by the Postgraduate Dental Dean

Helen Falcon  MSc, BDS, FFPH, MFDS, DDPH RCS Eng

Postgraduate Dental Dean
Tel: 01865 740650
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Dear Colleague,

I am pleased to introduce our Continuing Professional Development (CPD) course planner for 2013.

The Oxford and Wessex Dental Deanery coordinates postgraduate dental education in Milton Keynes, Oxfordshire, Buckinghamshire, Berkshire, Hampshire and the Isle of Wight. We aim to provide high quality accessible courses for all the dental team.

This booklet describes what is available in each local centre and the individual tutors who do all the work on your behalf. There are over 150 CPD courses available at our 10 dedicated postgraduate centres across the region in 2013.

Courses are open to NHS practitioners with a Performer number (i.e. dentists working in the General Dental Service or Salaried Dental Service) the entire practice team and dentists and Dental Care Professionals (DCPs) working in NHS Trusts. Non-NHS dentists who are registered with the GDC may attend on payment of a small annual fee to register with the Deanery.

Please share this guide with your practice team to help each member plan their CPD requirements for the year.

Do visit our website for full information about our training opportunities and courses.

I wish you good luck and good learning in 2013.

Helen Falcon
Deanery Staff

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Dental Foundation Year 1

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Hollie Dalton

DF1 and DF2 Administrator
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Michelle Mockridge

Dental Quality Assurance Manager
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The purpose of Dental Foundation Training is to obtain broad-based clinical experience, enhance administrative competence, and promote high standards through relevant postgraduate training in order to meet the needs of general dental practice in the NHS. Additionally, Dental Foundation aims to improve training opportunities for trainees, creating a flexible training environment to meet the needs of the service and personal development needs of DF1s.

First year of Dental Foundation Training is usually carried out in an approved dental practice with a trainer who is an experienced dental practitioner. Weekly tutorials are provided by the trainer, in addition to study days that are organised by the Deanery. DF1s keep weekly and monthly logs of their work and training experiences, undertake self-assessments and are appraised as part of a formative assessment process. DF1s’ training records are managed using Professional Development Portfolios which are used by the Dean as part of evidence reviews and to assess the completion of DF1 training.

For your DF1 year take a very good look at Oxford and Wessex Deaneries, based in one of our five locally organized schemes. They are managed by Training Programme Directors and supported by their friendly administrators.

Our Deaneries cover the beautiful and diverse counties of Berkshire, Buckinghamshire, Oxfordshire, Hampshire and the Isle of Wight. The area runs from Banbury and Milton Keynes at its northern edge, down to the Isle of Wight in the south. The Deanery includes DF1 schemes based in Milton Keynes, Oxford, Portsmouth, Slough and Winchester with very positive links for DF2.
Dental Foundation Year 2

Catherine Sternberg
Regional Development Advisor
Tel: 01962 718439
Email: catherine.sternberg@wessexdeanery.nhs.uk

Overview
The aim of Foundation Training is to produce a caring, competent, reflective practitioner able to develop their career in any branch of dentistry to the benefit of patients.

Dental Foundation Year 2 is a year-long programme usually following on from the Dental Foundation Year 1 (previously known as ‘Vocational Training’). All DF2 trainees must have completed a year of DF1/Vocational Training (or equivalent).

Training takes place within the Oxford and Wessex Deaneries in a hospital and/or the Salaried Services (usually six months rotating).

The Schemes
There are two schemes:

Oxford Deanery
Milton Keynes/Buckinghamshire (Aylesbury)
Oxford/Reading
Slough
Oxfordshire Health (Oxford)

Wessex Deanery
Portsmouth
Southampton
Southern Health (Winchester and Basingstoke)

DF2 and Senior House Officer (SHO) Recruitment 2013
The opening date for DF2 applications is 11 February 2013.
The closing date for DF2 applications is 11 March 2013.
Interviews will take place on 23 April 2013 - venue to be confirmed.

Satisfactory completion of DF1/Vocational Training is essential in order to qualify for a DF2 post.

There are a limited number of SHO posts in the region in District General Hospitals’ Oral and Maxillofacial Surgery (OMFS) units.
Vocational Training by Assessment

Manish Chitnis
Training Programme Director
Tel: 01962 718436
Email: manish.chitnis@wessexdeanery.nhs.uk

Noel Davies
Training Programme Director
Tel: 01962 718436
Email: Noel.davies@wessexdeanery.nhs.uk

The Regulations
All dentists who apply to join a Primary Care Trust (PCT) dental performers list, unless exempt, must provide evidence of completion of Vocational Training.

To be exempt, a dentist must be a non-UK EEA national with an appropriate European diploma and General Dental Council (GDC) registration or have practised in primary care for two years (whole time) within the last four years in community dental service, armed forces or, prior to 1 April 2006, in Personal Dental Services (PDS).

Dentists who are not exempt and do not have a Vocational Training (VT) number or certificate will need to be assessed by the Deanery and complete any programme of training and period of supervised employment determined by the Postgraduate Dental Dean. At the end of that period the dentist will be required to provide the Dean with a portfolio of evidence to demonstrate that he or she has successfully completed Vocational Training.

If you are in General Practice and already on a performers list but do not have a VT number or certificate you are not exempt from this requirement. This means that if you apply to join a performers list in another PCT or cease NHS practice in the PCT for more than a year you will need to be assessed. Your name will be removed from a PCT performers list if you do not work for the majority of your time in that PCT.

If you are thinking about moving from your present performer list and you do not have a VT number, please contact the Deanery for advice before you resign your place.

Oxford and Wessex Deaneries Contacts
Janine Brooks - Associate Dental Dean
Email: janine.brooks@oxforddeanery.nhs.uk
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Lauren May - VT by Assessment Administrator
Email: lauren.may@wessexdeanery.nhs.uk
Tel: 01962 718436
Dental Nurse Apprenticeship Training

Maureen Stone
DCP Tutor/Facilitator Buckinghamshire
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Hazel Coey
DCP Development Tutor
Email: hazel.coey@oxforddeanery.nhs.uk
Mobile: 07826 890 830 Office: 01865 740651

Vicky Goode
DCP Tutor/Facilitator
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The Oxford and Wessex Deanery has entered into a partnership with Eastleigh College, supported by the National Apprenticeship Service, and we believe that we offer the highest level of support for any trainee dental nurse. This training programme is the full Modern Apprenticeship programme and the qualification awarded on successful completion is the Diploma in Dental Nursing level 3, which allows a qualified dental nurse to register with the General Dental Council (GDC).

The trainee will complete a Qualifications and Credits Framework (QCF), work based learning programme, put together a portfolio and be assessed in the workplace by a visiting qualified Dental Assessor. There will still be a test of knowledge examination (1.5 hours), but this is much shorter than the current NEBDN examination and OSCEs.

What are the requirements for trainee dental nurses?
The requirements for a trainee dental nurse will be that she/he attends the course at a local Oxford Deanery run external teaching session for one day every month. Present venues are Stoke Mandeville Hospital in Bucks, John Radcliffe Hospital in Oxford and St Mary’s Hospital on the Isle of Wight. The trainee dental nurse will also work through educational material provided through e-learning resources, as well as recommended reading. Some students (without the required entry criteria of GCSE grade C and above in Maths and English) will also attend Functional Skills sessions until they are completed. This will mean an extra day per month at the venue until they have completed the Functional Skills element.
A Training Advisor will also be appointed to the trainee dental nurse at the dental practice, and they will review their progress on a one to one basis every 10-12 weeks. This will give trainees valuable support, with regular progress reviews and feedback which should increase the chances of gaining a qualification at the earliest possible time.

Results?
Results from the Oxford Deanery and Eastleigh College have been excellent. The first cohorts to undertake this training programme have all completed successfully, and will be registered with the GDC in the next few months.

**Oxford and Wessex Deaneries Dental Therapist**

**Kira Stearns**  
Dental Therapist Foundation Training Programme Director  
Mobile: 07949 686595  
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**Angela Evans**  
Dental Therapist Foundation Training Scheme Administrator  
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**Foundation Training Scheme**

The Dental Therapist Foundation Training Scheme (TFT) is primarily aimed at newly qualified therapists and aims to provide the initial stage of training and education required to practice in a general dental practice environment. Emphasis is placed on continuing professional development throughout the course. The therapist trainee is encouraged to develop and expand the clinical and personal skills learned at undergraduate level.

The scheme covers the whole NHS South Central area (Berkshire, Buckinghamshire, Oxfordshire, Milton Keynes, Hampshire and the Isle of Wight).

The programme, which lasts for an academic year, commences in September and is open to recently qualified therapists. Therapists will be employed within training practices, with a Deanery approved trainer and attend the day-release educational programme which is organised by Oxford and Wessex Deaneries Dental School.
Returning to Practice? The Deanery can help!

If you have been away from clinical practice for some time, you may find it daunting to think of returning, and may not be sure how to start. You are not alone in feeling like this.

Most people find that their confidence and clinical skills return quickly with appropriate training and a supportive practice environment. Whilst there are no longer any tailored ‘Getting Back to Practice’ courses, it should be possible to put your own programme together using a Personal Development Plan.

The Dental School has a dedicated tutor, Nicola Spillane, who can support you both whilst on a career break and as you return. Based at the Royal Berkshire Hospital in Reading she is usually available on Thursdays and can be contacted via email: nicola.spillane@oxforddeanery.nhs.uk, via Tracey Wicks (0118 3227832), or via the Dental Office on 01865 740650.

Ideally you will have planned your break in advance, but if not, here are some tips and there is more detailed information on the Dental School website’s “Returning to Practice” page.

Where do I start?

- **Have a Personal Development Plan (PDP)**
  This will guide you through your career break and help you to make a successful return to practice. The Deanery has a useful template available online.

- **Not registered?**
  It’s essential that you contact the General Dental Council (GDC) for information on your individual requirements for getting back on the register: www.gdc-org.uk

- **Registered?**
  Fulfilling the GDC’s mandatory CPD requirements is obligatory for continued registration. Check the current requirements online to ensure that you are up to date. If you are a member of the British Dental Association you can get help with CVs, contracts, and a wealth of advice sheets.

- **Continuing Professional Development (CPD)?**
  The Dental school runs a comprehensive programme of mandatory and other CPD courses. If you do not currently have an NHS Performers List number, you can still access Deanery courses by paying an annual fee of £100. We run two annual basic skills hands-on days at Wexham Park Hospital. As you get closer to returning to clinical practice, you’ll usually find it helpful to attend the Deanery “Introduction to the NHS” courses. You can normally attend courses in other Deanery areas, subject to their own rules.
Dentists in Difficulty – Coach/Mentor Programme

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The coach/mentor programme provides trusted support to a practitioner when completing an action plan for their remediation and working with them to complete the action plan to a satisfactory standard.

The Dental School, Oxford and Wessex Deaneries, works with dental practitioners for whom further support is needed, as a means of resolving concerns about practice or supporting a return to work programme. The concerns might relate to knowledge or skills gaps or behaviours and might have been identified in a variety of ways. There might have been a significant career break or a period of illness or time away from normal practice because of exclusion or suspension.

Dentists may be referred to the programme by a number of routes, to include:
• Commissioning/contracting organisations
• Practitioner Advice and Support Schemes
• Local Dental Committees (WISDOM)
• General Dental Council

Step by step

1. **Agree the plan** – practitioner, coach/mentor, programme director.
2. **Plan the detail** – this should include programme objectives, intervention, milestones, supporting information/evidence and actions to be taken if progress exceeds or falls short of expectations at specified review points.
3. **Implement and monitor** – through regular monitoring and collection of pre-specified information, decisions can be made at planned review points about whether objectives have been met and when the programme should cease.

The coach/mentor advises and supports the practitioner on goals, standards, competencies, methods for reviewing progress and the programme outcome, depending on the post to which the practitioner is expected to return. They will
guide the practitioner through the action planning progress and keep track against milestones and use standard documentation.

We have nine coach/mentors trained and working with dentists in difficulty. They are: Phil Gowers, Sandra White, Jenny Donaghy, Richard Cox, Nicola Spillane, Diane Stewart, Roz Tritton, Keith Percival and Malcolm Brady.

For more information about the programme contact: Dr. Janine Brooks, Associate Postgraduate Dean or Lauren May Dental Programme Administrator.

**Deanery for Twitter Followers**

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Tutor for e-Learning
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Email: roz.tritton@oxforddeanery.nhs.uk

Oxford and Wessex Dental Deanery is now using Twitter to disseminate information about its courses and activities. This will enable followers to have real-time information updates on Deanery activities and course availability. **The whole dental community is invited to follow us @oxforddeanery.**

**Blended and eLearning**

There are many commercial providers of e-Learning but e-Den is an engaging and interactive learning resource delivered through a partnership between the Royal College of Surgeons of England, the Faculty of General Dental Practice UK and e-Learning for Healthcare (e-LfH). The e-Den curriculum is designed to realise a competent, caring, reflective practitioner, able to develop their career in any branch of dentistry. It also supports the continual professional development (CPD) for dental care professionals and experienced dentists.
Sessions have been written by subject specialists and are typically 20 minutes long. Users can dip in and out of the sessions as they wish. The aim is to provide an interactive learning resource that is compatible with a busy professional life. The first module of e-Den went live to over 1,200 dental foundation trainees and trainers across the UK on 31 March 2010. This first module focuses on patient assessment and includes topics such as assessment methods and techniques, good practice, and health promotion and disease prevention.

The curriculum is primarily based on the UK Dental Foundation Training Programme but also takes into account the educational needs of DCPs and more experienced practitioners. The materials have been designed to be used on a standard laptop or PC via a broadband internet connection either at home, in the workplace or on the move. One of the exciting features of these materials is the incorporation of high resolution images and video clips which enrich the learning experience and increase visual accessibility. Future additions will include webcasts and topic-based forums moderated by subject specialists.

Learners can plan and record their learning, engage with other learners, and return to any unfinished sessions. The e-learning materials have been split into 12 modules covering broad subject areas, with a 13th module of assessments. As a learner you can work through any module that is relevant to your training needs, in any order you choose. The project supports the continuing professional development of dental trainees, experienced dentists, dental care professionals, and all members of the dental team.

e-Den now offers nearly 130 e-learning sessions across a wide variety of topics including dental public health, patient consent, oral diseases, conscious sedation and restoration of teeth. New sessions are currently in development and will be released as completed. Look out for updates and keep track of the full curriculum using our regularly updated curriculum guide: http://www.e-lfh.org.uk/projects/dentistry/e-Learning_resources.html.

e-Den is verifiable CPD. e-Den meets the criteria for verifiable CPD, as you can now leave feedback for each e-learning session and generate a certificate of completion of e-Den sessions.

Free Registration and use is available to GDC registrants working in dental hospitals and dental schools, as well as from those working in dental practices carrying out NHS work. Year-long access to e-Den is also now available for purchase by non-NHS staff and the dentistry community around the world at a competitive and reasonable rate. Income generated from e-Den sales to non-NHS staff is directed to eIntegrity, a not-for-profit company that enables the ongoing maintenance and updates of e-Learning for Healthcare learning materials.

**EAST BERKSHIRE**

John Lister PGC,
Wexham Park Hospital,
Slough,
Berks,
SL2 4HL

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Email: sabiha.mughal@hwph-tr.nhs.uk
Tel: 01753 634383

Dental Tutor: Nicky Spillane
DCP Tutor/Facilitator: Jane Shrowder

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**WEST BERKSHIRE**

Trust Education Centre,
Royal Berkshire Hospital,
Reading,
Berks,
RG1 5AN

Enquiries: Tracey Wicks
Email: tracey.wicks@royalberkshire.nhs.uk
Tel: 0118 322 7832

Dental Tutor: Nicky Spillane
DCP Tutor/Facilitator: Gill Mather

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**Nicola Spillane**
Retaining and Returning Advisor
Dental Tutor

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**Jane Shrowder**
DCP Tutor/Facilitator

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Tel: 07786 976054
# Medical Emergencies Update

**Speaker:** Rob Fisher

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<tr>
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<td>CPD Hours</td>
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<td>Venue</td>
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<td>Style</td>
<td>Lecture</td>
</tr>
<tr>
<td>Course Fee</td>
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**Description**
A chance to attend a half day session for a fun interactive update on an essential mandatory subject with the highly entertaining Rob Fisher. Tea and coffee will be provided on arrival and during the short break. The session will provide the whole team with the knowledge to deal with commonly encountered emergency medical conditions and will explore best practice.

**Course Aims and Objectives**
- Update to understanding the importance of Medical Emergencies in the Dental Practice
- Familiarisation with the ABCDE way of managing medical emergencies
- Provide theory and knowledge to develop key skills to deal with medical emergencies
- To update skills to manage patients clinically and non clinically in your practice.

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# Back Care for Dentists

**Speaker:** Gerry Gallacher, Dentist and Osteopath

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<td>CPD Hours</td>
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**Description**
This a practical course that will use a mixture of lecture, demonstration, interaction and humour to illustrate key points and keep you focused. This course will offer a wide range of ideas aimed at managing and preventing back pain including:
- How to stretch and strengthen the spine
- What to do with tight muscles
- Treatment options – what works best?
- Seating options
- Ergonomic factors
- Useful clinical anatomy
- Common causes of back pain
- Latest clinical evidence on back pain investigation and management

**Course Aims and Objectives**
- To learn exercises that will keep you fit to practice dentistry
- To reduce the impact of back pain and other musculoskeletal disorders in dentists

This course is intended for: Dentists

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# Endodontics: Hands-On for Dentists

**Speaker:** Dr Nigel Foot, Specialist Endodontist

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<td>Hands-On</td>
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**Description**
Another chance to take part in this very practical day with a mixture of hands-on sessions and informative lecturing covering the use of rubber dam, rotary instrumentation and obturation.
This all day course for dentists will provide an update on endodontic treatment including “hands-on” training in root canal preparation and obturation. The course fee covers the costs of both rotary and hand files used during the day along with all other accessories cutting blocks use of endodontic motors and obturation materials.

**Course Aims and Objectives**
- To understand current techniques of root canal preparation
- To understand materials used in endodontic treatment
- Hands on training in the use of both rotary and hand files
- Hands on training in root canal obturation

This course is intended for: Dentists
Core CPD Update in Dental Radiography

**Description**
Overview of the implications for radiation detriment to the patient of various radiographic techniques and alternative imaging modalities.

**Course Aims and Objectives**
- Understand what statutory legislation is applicable in Dental Radiology (IRR99 IR(ME)R2000 IR(ME), amending regulations 2006) and what specific roles and responsibilities are laid down within these regulations
- Revise the nature of and specific hazards associated with ionising radiation in order that all members of the Dental Team understand the need to protect themselves and their patients
- Understand the principles of Radiation Protection and how these are translated in practice
- Have an overview of the implications for radiation detrimental to the patient of various radiographic techniques and alternative imaging modalities
- Understand the requirement for a Quality Assurance programme and the need for (and benefits gained from) auditing image quality at appropriate intervals
- Revise positioning techniques for both intraoral and panoramic radiography

This course is intended for: Dentists, dental therapists, dental hygienists, clinical dental technicians, orthodontic therapists and dental nurses who have completed a certified radiography course.

**Speaker**
Ian Hamilton

**Date:** Thu 14 Mar 2013

**Time:** 9:00 TO 4:15 PM

**CPD Hours:** 5.5

**Venue:** Royal Berkshire Hospital

**Max Numbers:** 80

**Style:** Lecture

**Course Fee:** 20

DCP Study Day; Radiography Non Irmer/ Legal Ethical and Complaints Handling

**Description**
MORNING This course is for Dental Care Professionals only and intended as a refresher on this important core subject. It runs at the same time and venue as the IR(MER) course to enable a Team Day.

AFTERNOON This course is open to all the dental team and will provide up to date information on Legal and Ethical issues in relation to the GDC Standards and how to professionally manage them.

**Course Aims and Objectives**
- To update DCP’s in radiography and radiation protection for optimum patient safety.
- Recognise film faults and know how to prevent them.
- Appreciate their role within IRR 1999 and IR(ME)R 2000
- Understand the role of Employers, Referrers, Practitioners and Operators.
- To provide an update on legal and ethical issues in relation to the GDC guidelines.
- Discuss the difference between implied and expressed consent and how to raise concerns
- Delegates will be able to act and adhere to GDC guidelines and feel confident in their ability to work within the law.

This course is intended for: The morning session is open to DCPs only. The afternoon session is open to all Dental team members.

**Speaker**
Jo Russell, DCP Manager Director/Training and Consultancy Business

**Date:** Thu 14 Mar 2013

**Time:** 9:00 TO 4:30 PM

**CPD Hours:** 5.5

**Venue:** Royal Berkshire Hospital

**Max Numbers:** 30

**Style:** Lecture

**Course Fee:** 20

Root Caries and the Heavily Restored Premolar

**Description**
This course will describe the pathogenesis of root caries and the modern treatment options available. The speaker will look at the current concepts for restoring a heavily broken down premolar tooth and demonstrate using a direct composite resin restoration to protect the tooth.

**Course Aims and Objectives**
- To describe the pathogenesis of root caries
- Identify the treatment options for root caries
- Identify the problems associated with the heavily broken down premolar tooth
- Hands on how to restore premolar teeth with a direct composite onlay

This course is intended for: Dentists and Dental Therapists

**Speaker**
Jason Niggli, Senior Tutor/Specialist Prosthodontist

**Date:** Thu 11 Apr 2013

**Time:** 9:00 TO 4:30 PM

**CPD Hours:** 6

**Venue:** Wexham Park Hospital

**Max Numbers:** 12

**Style:** Hands-On

**Course Fee:** 97
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<tr>
<td><strong>DCPs Therapists and Hygienists Role in Oral Lesions</strong></td>
<td>This course is intended as an update for DCPs in Oral Lesions. A great half-day lecture in Oral Medication by Dr Caroline Pankhurst. The course will include the understanding of screening for pre-malignant and malignant lesions. An opportunity to gain an overview of common oral medicine conditions found in dental practices. A review of diagnosis and management of patients with common red and white lesions, dry mouth, burning mouth and oral allergies.</td>
<td>Fri 12 Apr 2013</td>
<td>9:00 TO 1:00 PM</td>
<td>3</td>
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<td>40</td>
<td>Lecture</td>
<td>6</td>
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<td><strong>PERIO: Non Surgical Management Module 3</strong></td>
<td>This perio course will enable delegates to choose an appropriate treatment approach for individual patients. Use antimicrobials in a rational and evidence-based way. To manage furcation lesions and perio-endo lesions.</td>
<td>Fri 19 Apr 2013</td>
<td>9:00 TO 4:30 PM</td>
<td>5.5</td>
<td>Wexham Park Hospital</td>
<td>20</td>
<td>Lecture</td>
<td>18</td>
</tr>
<tr>
<td><strong>Orthodontics for Dentists</strong></td>
<td>Are you confident about who, when and how to refer for orthodontic treatment? Do you know what’s allowed under NHS IOTN classification and what alternatives there are for your patients? This short focussed course will update you about timely interventions and possibilities for your child and adult patients. Specialist orthodontist Dr. Michael Cheung will help you work your way through the maze of possibilities using examples from his practice and a wealth of tips. Before specialising in orthodontics Dr Cheung was a dentist who ran his own practice for many years.</td>
<td>Thu 25 Apr 2013</td>
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<td>Royal Berkshire Hospital</td>
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**Excellence in Crown & Bridgework for Dentists**

**Description**
Improve your confidence and competence in crown and bridgework by attending this very comprehensive course run by local specialist in Prosthodontics Dr Ross MacFarlane. During this enjoyable day you will revise and review your knowledge of theory and procedures in crown and bridgework through a combination of lecture and hands-on practice.

**Course Aims and Objectives**
- Revise basic principles of crown and bridge preparations and procedures
- Review choices of techniques and materials in contemporary crown and bridge procedures
- Improve practical skills in tooth preparation and apply basic principles to preparation design

This course is intended for: Dentists

**Date:** Wed 1 May 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 10  
**Style:** Hands-On  
**Course Fee:** 100

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**Infection Control Update**

**Description**
This highly informative, interesting and interactive day will update the whole dental team in the latest and highest standards in infection control. Dr Martin Fulford is a renowned international speaker with extensive general dental practice experience.

**Course Aims and Objectives**
- Be updated on latest guidelines and regulations for infection control
- Learn how to apply these guidelines and regulations to your practice
- Learn how to develop practice protocols for infection control
- Pick up practical top tips in Infection Control

This course is intended for: the entire dental team

**Date:** Thu 9 May 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 5.5  
**Venue:** Royal Berkshire Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** 25

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**Assert Yourself with Confidence and Impact**

**Description**
Do you want your patients to remember their first visit to your practice for all the right reasons? This course will give you confidence to overcome nerves even under pressure. Assertiveness is the only way to gain success and create a WIN WIN outcome.

**Course Aims and Objectives**
- Discuss fees confidently and ensure new patients have a great first impression of your practice
- Spend less time dealing with complaints
- Increase respect for yourself and others
- Appear confident under pressure and enhance personal impact
- Act assertively in all situations to achieve positive outcomes

This course is intended for: the entire dental team

**Date:** Thu 9 May 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 12  
**Style:** Lecture  
**Course Fee:** 22
Basic Skills Refresher in Cavity Preparation for Dentists

**Description**
Have you been away from clinical practice and wish to refresh your skills and knowledge? This hands-on day will refresh your skills in cavity design and preparation and in handling materials. It will improve your confidence in a supportive and instructive atmosphere. Simon Quelch is a dentist based in Sussex with a special interest in postgraduate education and is a Programme Director for VT in Sussex. He has been an examiner for the MJDF examination.

**Course Aims and Objectives**
- Revision of the principles and aims of cavity preparation
- Get experience in cavity preparation
- Familiarisation with dental materials – amalgam, bonding agents, composites and glass ionomers
- Improve your confidence and competence

This course is intended for: Dentists who have been out of practice and will shortly be returning to clinical practice. It is not suitable for dental therapists.

**How To Avoid Your Periodontal Patients Getting the Lawyers In**

**Speakers**
1. Claire Batchelor
2. Mary Gibson, GDC 58216 Specialist Periodontist

**Description**
This course looks at how to avoid the lawyers and aims to give a fuller understanding of the importance of appropriate assessment and diagnosis of periodontal disease prior to dental intervention. Delivered by two experts: one in the legal field with over 25 years experience and a specialist Periodontist also with over 20 years experience.

**Course Aims and Objectives**
- Understanding of litigation relevant to the treatment of Periodontal disease.
- Delegates will be informed as to how to better protect themselves in the future against claims
- Delegates will have a better understanding of what the defence lawyer needs to successfully defend them
- Delegates will know when to treat and when to refer
- Delegates will be invigorated with communication and motivational techniques to use in practice

This course is intended for: the entire dental team.

**Receptionist Responsibilities and Communication Skills**

**Description**
A one day course updating receptionists with respect to their duties and responsibilities and how these are limited by the GDC Scope of Practice. The course will also provide fresh insight into communication skills and examine how they impact upon practice performance and function. The course will discuss factors impacting upon receptionists in these areas to develop fresh insights and positive response strategies when such challenges arise.

**Course Aims and Objectives**
- To discuss scope of practice, which tasks fall into the receptionist’s remit and which do not
- To discuss how Information Governance and other governance good practice impacts on the role of the Receptionist
- To discuss how attitudes values and beliefs affect the communication chain

This course is intended for: Practice receptionists. (Dental Nurses performing reception duties as part of their duties may also attend).
**Safeguarding Vulnerable Adults and Dementia Awareness**

**Speakers**
1. Helen Oakes, Lead Nurse for Safeguarding Adults
2. David Silis, Mental Health Nurse

**Description**
This course will help you feel confident in your role and know what is expected of you at work. Attending this course will provide evidence to help delegates achieve compliance against many CQC Outcomes.

**Course Aims and Objectives**
- To increase knowledge and confidence of the Dental Team with respect to safeguarding vulnerable adults including Dementia awareness
- To be able to list categories of abuse and describe the indicators of abuse
- Know how to act on concerns and disclosures
- To understand the process of sharing information and the process following referral
- What you need to know about the Mental Health Capacity Act

This course is intended for: the entire dental Team

**Date:** Thu 6 Jun 2013  
**Time:** 9:00 TO 1:00 PM  
**CPD Hours:** 3  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 6

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**Oral Surgery and Dental Implants for DCPs**

**Speaker**
Dr Kashif Hafeez

**Description**
This course will explain the components and procedures for implant dentistry. Participants will be taught how to scrub for implant placement and preparation for minor oral surgery.

**Course Aims and Objectives**
- To enable you to get ready and play an active role in performing minor oral surgery procedures (scrubbing up/gowning up)
- Demonstrate preparing yourself and your surgery before implant surgery placements and minor oral surgery
- Understanding the process and components of dental implants

This course is intended for: Dental Nurses

**Date:** Fri 7 Jun 2013  
**Time:** 9:00 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 25

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**Medical Emergencies**

**Speaker**
Rob Fisher, Trainer

**Description**
A great chance to attend a morning session for a fun interactive update on an essential mandatory subject with the highly entertaining Rob Fisher. Tea and coffee will be provided on arrival and during the short break. Excellent evaluations from past attendees. This session will provide the whole team with knowledge to deal with commonly encountered emergency medical conditions and will explore best practice.

**Course Aims and Objectives**
- Update to understanding the importance of Medical Emergencies in the Dental Practice
- Familiarisation with the ABCDE way of managing medical emergencies
- Provide theory and knowledge to develop key skills to deal with medical emergencies
- To update skills to manage patients clinically and non clinically in your practice

This course is intended for: the entire dental team.

**Date:** Fri 5 Jul 2013  
**Time:** 9:00 TO 1:00 PM  
**CPD Hours:** 3  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 30  
**Style:** Lecture  
**Course Fee:** 6
### DCP Radiography and Complaints Handling

**Speaker:** Jo Russell, DCP Manager Director/Training and Consultancy Business

**Description**
This course is an update for DCPs. In the morning session radiography and radiation protection for patient safety will be covered. Then the afternoon session is a course for complaints handling in both the NHS and the private sector.

**Course Aims and Objectives**
- Update on radiation and radiation protection for patient safety
- Understand role of the employer/referrers/practitioners and operators
- Cover the NHS 8 stage process of complaints
- Discuss the dental complaints service and its role
- Discover the ways in which patients complain to help prevent complaints happening in your practice

This course is intended for: DCPs for NON-IRMER radiography and the entire dental team for complaints handling.

**Date:** Thu 19 Sep 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** £25

### Core CPD Update in Dental Radiography (IRMER)

**Speaker:** Ian Hamilton

**Description**
This Full day IRMER course will satisfy the requirements of the IR(ME)R 2000 Regulations as specified in the 2001 Department of Health’s Guidance Notes for Dental Practitioners and will provide training to meet the GDC requirement that all dentists and radiography qualified dental care professionals should carry out 5 hours of verifiable continuing professional development in Radiography and radiation Protection as part of their 5 yearly recertification cycle.

**Course Aims and Objectives**
- Understand the requirements of the Ionising Radiation Regulations 1999 the Ionising Radiation (Medical Exposure) Regulations 2000 and associated guidance
- Revise the nature of and specific hazards associated with ionising radiation in order that all members of the Dental team understand the need to protect both themselves and their patients
- Understand the principles of radiation protection
- Revise the Selection Criteria for Dental Radiography as contained within the FGDP (UK) Guidelines so that both dentists and DCPs understand the need for justification of every exposure and specifically which working practices are no longer supported – such as the routine screening of all new patients with DPTs

This course is intended for: Dentists and radiography qualified Dental Care Professionals.

**Date:** Thu 19 Sep 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 5.5  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** £25

### Back Care for Dentists

**Speaker:** Gerry Gallacher, Dentist and Osteopath

**Description**
This a practical course that will use a mixture of lecture, demonstration, interaction and humour to illustrate key points and keep you focused. This course will offer a wide range of ideas aimed at managing and preventing back pain including:-
- How to stretch and strengthen the spine
- What to do with tight muscles
- Treatment options – what works best?
- Seating options • Ergonomic factors
- Useful clinical anatomy
- Common causes of back pain
- Latest clinical evidence on back pain investigation and management

**Course Aims and Objectives**
- To learn exercises that will keep you fit to practice dentistry
- To reduce the impact of back pain and other musculoskeletal disorders in dentists

This course is intended for: Dentists.

**Date:** Fri 4 Oct 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Royal Berkshire Hospital  
**Max Numbers:** 12  
**Style:** Lecture  
**Course Fee:** £25
**Current Thinking in Crown and Bridgework - Part 1**

**Speakers**
Ken Hemmings  
Sandip Patel

**Date:** Wed 9 Oct 2013  
**Time:** 9:00 TO 4:45 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 8  
**Style:** Hands-On  
**Course Fee:** 100

**Description**
This practical course will update dentists on the current practice of crown and bridgework. Treatment planning, tooth preparation, impression technique, temporisation, try-in and cementation will be covered by short lectures. The phantom head practical sessions will mainly involve tooth preparation for veneers, crowns and bridges and will be practiced to reach a high standard. Approaches to managing tooth wear, the heavily restored dentition and fixed and removable reconstruction will be discussed. This is a two part course and both parts must be attended.

**Course Aims and Objectives**
- Update dentists on current provision of crowns  
- Update dentists on current provision of bridges  
- Update dentists on current provision of veneers  
- Update dentists on treatment planning for tooth replacement

This course is intended for: Dentists

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**Current Thinking in Crown and Bridgework - Part 2**

**Speakers**
Ken Hemmings  
Sandip Patel

**Date:** Fri 18 Oct 2013  
**Time:** 9:00 TO 4:45 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 8  
**Style:** Hands-On  
**Course Fee:** 100

**Description**
This practical course will update dentists on the current practice of crown and bridgework. Treatment planning, tooth preparation, impression technique, temporisation, try-in and cementation will be covered by short lectures. The phantom head practical sessions will mainly involve tooth preparation for veneers, crowns and bridges and will be practiced to reach a high standard. Approaches to managing tooth wear, the heavily restored dentition and fixed and removable reconstruction will be discussed. This is a two part course and both parts must be attended.

**Course Aims and Objectives**
- Update dentists on current provision of crowns  
- Update dentists on current provision of bridges  
- Update dentists on current provision of veneers  
- Update dentists on treatment planning for tooth replacement

This course is intended for: Dentists

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**Basic Skills Refresher in Cavity Preparation for Dentists**

**Speaker**
Simon Quelch

**Date:** Wed 13 Nov 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Wexham Park Hospital  
**Max Numbers:** 8  
**Style:** Hands-On  
**Course Fee:** 100

**Description**
Have you been away from clinical practice and wish to refresh your skills and knowledge? This hands-on day will refresh your skills in cavity design and preparation and in handling materials. It will improve your confidence in a supportive but instructive atmosphere. Simon Quelch is a dentist based in Sussex with a special interest in postgraduate education and is a Programme Director for VT in Sussex. He has been an examiner for the MJDF examination.

**Course Aims and Objectives**
- Revision of the principles and aims of cavity preparation  
- Get experience in cavity preparation  
- Familiarisation with dental materials – amalgam, bonding agents, composites and glass ionomers  
- Improve your confidence and competence

This course is intended for: Dentists who have been out of practice and will shortly be returning to clinical practice. It is not suitable for dental therapists.
Orthodontics for Dentists

**Speaker:** Michael Cheung

**Description**

Are you confident about who, when and how to refer for orthodontic treatment? Do you know what is allowed under NHS IOTN classification and what alternatives there are for your patients? This short focused course will update you about timely interventions and possibilities for your child and adult patients. Specialist orthodontist Dr. Michael Cheung will help you work your way through the maze of possibilities using examples from his practice and a wealth of tips. Before specialising in orthodontics Dr Cheung was a dentist who ran his own practice for many years.

**Course Aims and Objectives**

- Familiarisation with an overview of orthodontic classifications
- What to look for in orthodontic terms when the child is in mixed dentition
- When and what to refer for interceptive orthodontics
- Update in IOTN and the latest in NHS funding in orthodontics
- What and who qualifies for NHS orthodontic treatment
- Waiting lists and patients’ choice
- Review of interdisciplinary cases and how restorative and periodontal dentists can work wonders with orthodontists to create aesthetic smiles

*This course is intended for: Dentists*

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Occlusion for Dentists

**Speakers** Ross MacFarlane

**Description**

Would you like to understand more about the principles of occlusion? Do you know what to look for and when to refer patients? Would you like tips on achieving success and on avoiding pitfalls? This practical course combines hands-on exercises with theory to improve your confidence, knowledge and skills. It is run by local specialist in Prosthodontics Dr Ross MacFarlane. During this enjoyable day you will revise and review your knowledge of occlusion through a combination of lecture and hands-on practice. It is essential to bring your own study casts.

**Course Aims and Objectives**

- Increase understanding of the principles of occlusion through theory and practical exercises
- Top tips on how to avoid pitfalls and for success
- Practical experience in mounting models on articulators and how to assess them

*This course is intended for: Dentists*

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Infection Control Update

**Speaker:** Dr Martin Fulford

**Description**

This highly informative, interesting and interactive day will update the whole dental team in the latest and highest standards in infection control.

**Course Aims and Objectives**

- Be updated on latest guidelines and regulations for infection control
- Learn how to apply these guidelines and regulations to your practice
- Learn how to develop practice protocols for infection control
- Pick up practical top tips in Infection Control

*This course is intended for: The clinical dental team (dentists and DCPs) but may be of interest to anyone else in the practice team with responsibilities for Infection Control such as Practice Managers.*
### Medical Emergencies

**Speaker:** Rob Fisher

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**Description**
A great chance to attend a morning session for a fun interactive update on an essential mandatory subject with the highly entertaining Rob Fisher. Tea and coffee will be provided on arrival and during the short break. Excellent evaluations from past attendees. This session will provide the whole team with knowledge to deal with commonly encountered emergency medical conditions and will explore best practice.

**Course Aims and Objectives**
- Update to understanding the importance of Medical Emergencies in the Dental Practice
- Familiarisation with the ABCDE way of managing medical emergencies
- Provide theory and knowledge to develop key skills to deal with medical emergencies
- To update skills to manage patients clinically and non-clinically in your practice

The course is intended for: the entire dental team.

### DCP Study Day: Radiography Non/IRMER, Legal Ethical & Complaints Handling

**Speakers**
Jo Russell, DCP Manager Director/Training and Consultancy Business

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**Description**
This course is an update for DCPs. In the morning session radiography and radiation protection for patient safety will be covered. Then the afternoon session is a course open to all the dental team and will provide up to date information on legal and ethical issues in relation to the GDC standards in ethics and law.

**Course Aims and Objectives**
- Update on radiation and radiation protection for patient safety
- Understand role of the employer/referrers/practitioners and operators
- Identify Ethical issues that may arise in the dental clinic and to professionally manage them

This course is intended for: DCPs for NON-IRMER radiography and the entire dental team for the afternoon.
BUCKINGHAMSHIRE

The Postgraduate Centre SMH 1,
Stoke Mandeville Hospital,
Mandeville Road,
Aylesbury,
Buckinghamshire,
HP21 8AL

Enquiries: Jenny Roberts
Email: jenny.roberts@buckshealthcare.nhs.uk
Tel: 01296 315421

Kay Worrell
Dental Tutor
Mobile: 07771 883 772
Email: kay.worrell@oxforddeanery.nhs.uk

Maureen Stone
DCP Tutor/Facilitator
Mobile: 07500 127 226
Email: maureen.stone@oxforddeanery.nhs.uk
**Sedation Workshop (including practical) for the Dental Team**

**Speakers**
1. Mr Simon Moore, Oral Surgeon;
2. Ms Jackie Hottinger, Dental Nurse Tutor

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**Description**
This one-day course has been designed in response to the increasing demand for the provision of conscious sedation in dental practice. It is aimed at Dentists, Dental Therapists and Dental Nurses who already have experience in caring for patients receiving procedural sedation and who would like to update their knowledge and practical skills.

**Course Aims and Objectives**
- To review the role of the dental team in:
  - The assessment of adult patients who require conscious sedation.
  - Administration of sedative agents
  - Monitoring of sedated patients
  - To understand recognize and manage sedation-related complications
  - Assessing the fitness for discharge of patients who have received IV sedation
  - To promote an awareness and understanding of the importance of:
    - Sedation in the management of anxious patients
    - Communication skills in the management of patients requiring conscious sedation.

This course is intended for: Dentists, Dental Nurses and Dental Therapists.

**Medical Emergencies**

**Speaker**
Jon White, RGN Senior Resuscitation Officer at Milton Keynes Hospital

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**Description**
This course is an update on medical emergencies in the dental surgery. It is based on the wider subject of medical emergencies as included in the GDC “core subjects” for CPD.

**Course Aims and Objectives**
- Examine the incidence of serious medical emergencies in dental practice;
- Highlight current guidelines and professional responsibilities
- Discuss assessment strategies and key management points of common medical problems.

This course is intended for: the entire dental team.

**TEAM CORE CPD Study Day/Disinfection and Decontamination/Safeguarding Children**

**Speaker**
Jo Russell, DCP Manager Director/Training and Consultancy Business

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**Description**
This study day is suitable for all the team. The morning will cover all aspects of Infection Control and the afternoon, Safeguarding which will cover your roles and responsibilities in the protection of vulnerable adults and children.

**Course Aims and Objectives**
- Identify signs and indicators of abuse
- Determine guidance on good practice
- Formulate what to do if you have concerns
- Comprehend the basic requirements for effective decontamination practice
- Identify effective pre-sterilization cleaning
- Discuss the importance and types of hand washing

This course is intended for:
The Clinical Team including Receptionists and Practice Managers.
DCP Lunch and Learn - Legal/Ethical Issues

Speaker
Mr Chris Williams, Lecturer in Legal and Ethical Issues

Description
Keeping on the right side of the GDC - Learn how to protect yourself from legal challenges!

Course Aims and Objectives
• Identify the actions a DCP can take to protect themselves from legal challenge.
• Identify the legal and ethical issues that may arise both in and out of practice and how to professionally manage the situation – to include defining the code of ethics of the DCP in the Dental Practice.
• Carry out a brief overview of CQC requirements and how they affect the working life of a DCP.

This course is intended for:
DCP study day – Dental Nurses, Practice Managers
Receptionists, Hygienists, Therapists and Lab Technicians

Date: Mon 13 May 2013
Time: 1:00 TO 4:30 PM
CPD Hours: 2.5
Venue: Stoke Mandeville Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 10

Safeguarding Children Level 2 for all the Team

Speaker
Tania Atcheson, Designated Child Protection Nurse
Buckinghamshire PCT

Description
To increase knowledge awareness and confidence in the area of child protection.

Course Aims and Objectives
• Identify and be aware of the statutory duty to safeguard and promote welfare of children
• Understand what is meant by safeguarding and promoting welfare of children
• Identify and be familiar with national guidance and local procedures in relation to safeguarding
• Define skills to recognise different ways in which children and young people can be harmed.

This course is intended for: the entire dental team

Date: Thu 13 Jun 2013
Time: 9:00 TO 12:30 PM
CPD Hours: 3
Venue: Stoke Mandeville Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 10

Aesthetics Hands On - Composite Layering Techniques

Speaker
Dr Salim Miskry, GDP/DWSI ENDO

Description
Aesthetics with composite materials is a key part of a GDP’s armamentarium. This informative and interactive day allows you to explore the new possibilities with modern composite materials. The hands-on element lets you practise the new skills immediately and then take them back to general practice. You will be told and shown tips and tricks to give better results more efficiently.

Course Aims and Objectives
• Review composite material indications and limitations.
• Single tooth layered composite – technique to close diastemas.
• Composite veneers.
• Assessment including gingival considerations
• Know the benefits of taking models and photos for larger cases
• Ideal placement strategies.
• Planning aesthetic build-ups to improve the smile.

This course is intended for: Dentists

Date: Wed 3 Jul 2013
Time: 9:30 TO 4:45 PM
CPD Hours: 6
Venue: Stoke Mandeville Hospital
Max Numbers: 10
Style: Hands-On
Course Fee: 25
### IRMER: Radiography and Radiation Update

**Description**
A course in a CORE subject which will entertain you educate you and provide you with a certificate for your portfolio evidence of CPD! This complete day covers the core subjects recommended for continuing training and education as contained within Para A3.7 of the NRPB Guidance Notes for General Practitioners on the Safe Use of X-Ray Equipment June 2001

**Course Aims and Objectives**
- Identify what statutory legislation is applicable to Dental Radiology/Radiography (IRR 99 IR(ME)R2000 IR(ME) Amending Regulations 2006)
- Revise the nature of and specific hazards associated with ionising radiation
- Understand the principles of Radiation Protection and how these are translated into practice.
- Have a brief overview of alternate imaging modalities in order to understand the implications for radiation detriment to the patient of such techniques.
- Identify the need for justification of every exposure and specifically which working practices are no long supported

This course is intended for:
Dentists and DCPs who are trained in Radiography

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<td>Course Fee:</td>
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### Hands-On Endodontics - Improve your Success Rates!

**Description**
The course will involve both lectures and hands on delivered in a workshop style. This is a busy interactive day which will give you the confidence and knowledge to root treat teeth more successfully in your practice. Participants will prepare and obturate both plastic blocks and extracted teeth using rotary instruments and warm guttapercha techniques. Please bring 2 extracted molars with access cavities prepared and magnifying loupes if used in practice.

**Course Aims and Objectives**
- Diagnosis and Treatment Planning in endodontics
- Decision making - to treat or not to treat.
- The importance of radiographs in endodontics
- Access cavities
- To be competent in hand and rotary preparation with contemporary nickel titanium systems
- To be competent in filling the root canal using cold and warm guttapercha techniques
- The restoration of a tooth following endodontic treatment.
- Prognosis and follow up discuss single versus multiple visits

This course is intended for: Dentists

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<th>Date:</th>
<th>Wed 9 Oct 2013</th>
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<tr>
<td>Time:</td>
<td>9:15 TO 4:45 PM</td>
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<td>CPD Hours:</td>
<td>6</td>
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<td>Hands-On</td>
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<td>Course Fee:</td>
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### Brats ‘N’ Braces! Interceptive Orthodontic Treatments

**Description**
Take this opportunity to interact with specialists in orthodontic care to help you make decisions for your patients. The day will include: Interceptive Orthodontic treatments, IOTN assessments and acute management of dental trauma for the team. Be confident you are referring your patients for Orthodontic treatment at the optimum time. How to deal with trauma and manage orthodontic breakages and problems in your practice.

**Course Aims and Objectives**
- Identify issues in the younger child and orthodontic treatment options
- Recognise the concepts of IOTN assessment
- Assessment and management of acute dental trauma
- Identify and manage orthodontic breakages/problems

This course is intended for:
Dentists and DCP's - good team day!

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<tr>
<th>Date:</th>
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### Older Patient's Dental Needs

**Speaker**
Dr Sachin Varma, Specialist Clinical Demonstrator

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<tr>
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**Description**
As our patient base ages do their dental needs change? Are we giving 85 year old patients with bridges and implants appropriate treatment plans? This course will cover the ‘aging patient’ from the preventive and restorative aspect. You will receive comprehensive information which will give you confidence when returning to practice.

**Course Aims and Objectives**
- Know the needs of older patients. What happens between 65 -75 and 85?
- Discuss restorative options - endodontic success, repair cracked cusps or crown success of glass ionomers in cervical regions.
- Partial denture design.
- 20 teeth to chew with lasts how long?

This course is intended for:
Dentists, Therapists and Hygienists

### Team Study Day: Health and Safety/CQC Outcomes and Evidence

**Speaker**
Jo Russell, DCP Manager Director/Training and Consultancy Business

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**Description**
Health and safety/CQC – Update your knowledge on key issues relating to health and safety be aware of your responsibilities for clinical governance and how to provide evidence for CQC.

**Course Aims and Objectives**
- To describe and summarise key issues relating to Health and safety law relevant to every day practice.
- Demonstrate how to carry out risk assessment to include COSHH and reporting under RIDDOR.
- To be aware of the laws and main principles of health and safety and how to manage stress violence and aggression at work
- Defining the role of CQC
- Analyse the outcomes and construct evidence to support them.

This course is intended for:
Core Study Day for all the Dental Team
HAMPShIRE Winchester
Winchester Education Centre 1,
Winchester Postgraduate Centre,
Romsey Road,
Winchester,
Hampshire,
SO22 5DG
Enquiries: Fiona Stones
Email: fiona.stones@hhft.nhs.uk
Tel: 01962 824851

HAMPShIRE Basingstoke
ARK Centre,
Basingstoke and North Hampshire Hospital,
Basingstoke,
Enquiries: Eileen Smith
Email: eileen.smith@hhft.nhs.uk
Tel: 01256 313168

Verna Easterby-Smith
Dental Tutor
Email: verna.easterby-smith@wessexdeanery.nhs.uk
Tel: 01962 718436

Julie Brown
DCP Tutor/Facilitator
Email: julie.brown@wessexdeanery.nhs.uk
Mobile: 07793 908 369

Leanne Covey
DCP Tutor/Facilitator
Email: leanne.covey@wessexdeanery.nhs.uk
Tel: 01962 718436
**Safeguarding Children - The Role of the Dental Team**

**Description**
The role of the dental team in recognising and responding to safeguarding children issues.

**Course Aims and Objectives**
- To provide oversight of current national and local safeguarding children policy and developments
- To review prevalence of child abuse in the UK
- To examine the role of the dental team in recognising and responding to safeguarding children issues
- To assist the dental team in identifying appropriate actions to take and sources of support and advice when safeguarding concerns arise.

This course is intended for: the entire dental team

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**DCP Study Day Covering Medical Emergencies infection Control and Periodontal Disease**

**Description**
Medical emergencies - Looking at the different types of medical emergencies, highlighting signs symptoms treatment and procedures. Infection control and decontamination - An update on techniques and requirements, HTM 01-05 update. Periodontics for DCPs - This lecture will provide DCPs with a better understanding of the complexity of periodontal disease. It will cover the latest products available and the different prevention and stabilising techniques.

**Course Aims and Objectives**
- Recognise when a medical emergency is occurring and assist effectively
- Be able to practice recommended infection control and decontamination procedures
- Be able to identify signs and conditions of periodontal disease and understand the treatments involved
- Be able to use the contents of the day to enhance knowledge and CPD portfolio

This course is intended for: Dental Nurses, Therapists and Hygienists.

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**Medical Emergencies Update**

**Description**
The GDC has stated that all dentists and their teams must be able to respond to medical emergencies that may occur in their practice. It is also now mandatory to include medical emergencies training in the five year CPD cycle. The medical emergencies course will provide the dental practitioner theoretical underpinning for a range of commonly encountered emergency conditions and explore best practice.

**Course Aims and Objectives**
- To support the team approach
- Develop key skills in utilising a structured approach
- To underpin theory and knowledge structured

This course is intended for: the entire dental team
**Stay One Step Ahead – Know About Employment Law!**

**Speaker**
Clive Oliver

**Description**
Our speaker will take a no-nonsense look at Employment Law and provide sound advice about workplace health and safety regulations. You will leave feeling empowered to focus on the success and growth of your business rather than worrying about how to deal with a difficult employee.

**Course Aims and Objectives**

- To demystify employment law and help you to have a safe and legally compliant workplace preventing you from getting into difficulty in the first place
- To discuss the potential consequences of non-compliance
- To provide information about how to effectively manage discipline and even dismiss staff without the fear of costly litigation or raising stress levels
- To enable you to benchmark best practice and know which policies and procedures must be implemented and followed

This course is intended for: the entire dental team

**Date:** Mon 20 May 2013  
**Time:** 6:30 TO 8:30 PM  
**CPD Hours:** 2  
**Venue:** Winchester Postgraduate Centre  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 5

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**Oral Ulcer Lumps and Bumps: Guidance for Referral**

**Speaker**
Mr Mike Bater, Specialist Oral and Maxillofacial Surgeon

**Description**
This lecture will give an overview of the common types of oral ulcers lumps and bumps that may be seen by dental professionals. It will outline the clinical features of both benign and malignant conditions including guidance for referral of patients into secondary care and the pathway for investigation and treatment for patients with oral cancer.

**Course Aims and Objectives**

- To recognise the clinical features of both benign and malignant oral conditions
- To understand and use the two-week referral system for patients with suspected cancer appropriately
- To describe the role of the dental practitioner in the oral rehabilitation of patients who have undergone treatment for head and neck cancer

This course is intended for: the entire dental team

**Date:** Wed 19 Jun 2013  
**Time:** 6:30 TO 8:30 PM  
**CPD Hours:** 2  
**Venue:** Basingstoke & North Hants Hospital  
**Max Numbers:** 30  
**Style:** Lecture  
**Course Fee:** 15

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**Medical Emergencies Update**

**Speaker**
Lee Berry

**Description**
The GDC has stated that all dentists and their teams must be able to respond to medical emergencies that may occur in their practice. It is also now mandatory to include medical emergencies training in the five year CPD cycle. The medical emergencies course will provide the dental practitioner theoretical underpinning for a range of commonly encountered emergency conditions and explore best practice.

**Course Aims and Objectives**

- To support the team approach
- To develop key skills in utilising a structured approach
- To underpin theory and knowledge structured

This course is intended for: the entire dental team

**Date:** Mon 9 Sep 2013  
**Time:** 5:30 TO 8:30 PM  
**CPD Hours:** 3  
**Venue:** Basingstoke Postgraduate Centre  
**Max Numbers:** 25  
**Style:** Lecture  
**Course Fee:** 10
# Infection Control

**Speaker**

Dr Martin Fulford  BDS MPHIL DGDP FIBMS

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**Description**

This course is designed as an update in infection control for the whole dental team. The risk of surgery acquired infection will be examined along with the risk management protocols designed to reduce these risks.

**Course Aims and Objectives**

- To understand the concept of acquired infection in primary care
- To develop risk management protocols with the risk of surgery acquired infection in mind
- To design effective mechanisms to reduce the incidents of acquired infections in dental practice

This course is intended for: the entire dental team

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# Radiography and Radiation Protection IRMER Course

**Speaker**

Ian Hamilton

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<thead>
<tr>
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<th>Wed 6 Nov 2013</th>
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**Description**

This Full day IRMER course will satisfy the requirements of the IR(ME)R 2000 Regulations as specified in the 2001 Department of Health’s Guidance Notes for Dental Practitioners and will provide training to meet the GDC requirement that all dentists and radiography qualified dental care professionals should carry out 5 hours of verifiable continuing professional development in Radiography and radiation Protection as part of their 5 yearly recertification cycle.

**Course Aims and Objectives**

- Understand the requirements of the Ionising Radiation Regulations 1999 the Ionising Radiation (Medical Exposure)Regulations 2000 and associated guidance
- Revise the nature of and specific hazards associated with ionising radiation in order that all members of the Dental team understand the need to protect both themselves and their patients
- Understand the principles of radiation protection
- Revise the Selection Criteria for Dental Radiography as contained within the FGDP (UK) Guidelines so that both dentists and DCPs understand the need for justification of every exposure and specifically which working practices are no longer supported –such as the routine screening of all new patients with DPTs

This course is intended for: Dentists and radiography qualified Dental Care Professionals

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# DCP STUDY DAY – Covering Radiography

**Speaker**

Mrs Sonia Jones

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<tr>
<th>Date:</th>
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**Description**

To include: radiography the basics, safety quality and the process oral health promotion, an update on methods products and OHP messages. Legal and ethical, your responsibilities.

**Course Aims and Objectives**

- To provide updated and new information and reminders on the three topics
- Identify the correct procedures for processing films and practice safety and quality control
- To use oral health promotion techniques and methods effectively and adapt to different situations and individuals needs
- Differentiate between legal and ethical issues and act on the information given to work legally and ethically within the Law.

This course is intended for: Dental Nurses, Therapists and Hygienists.
Periodontal Treatment Module 1: Assessment and Diagnosis

**Description**
An initial presentation on periodontal aetiology and diagnosis including discussion on the fundamental role of bacterial biofilms is followed by group work on cases with diagnostic dilemmas or problems. There is then discussion on risk factors illustrated by further group work and discussion of more complex cases. At some stage during the day there will be an interactive exercise on the assessment of prognosis for individual teeth. The course programme is designed to be highly flexible; most of the day is spent in discussion and the topics covered will vary depending on the direction of the discussion.

**Course Aims and Objectives**
- To appreciate the range of periodontal conditions that require treatment and those that do not
- To understand the principal aetiological and risk factors involved in the development of periodontal diseases
- To understand the importance of screening and assessment for periodontal disease in general dental practice
- To understand the value and limitations of periodontal probing

This course is intended for: Dentists, Therapists and Hygienists

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Stay One Step Ahead – Know About Employment Law!

**Description**
Our speaker will take a no-nonsense look at Employment Law and provide sound advice about workplace health and safety regulations. You will leave feeling empowered to focus on the success and growth of your business rather than worrying about how to deal with a difficult employee.

**Course Aims and Objectives**
- To demystify employment law and help you to have a safe and legally compliant workplace preventing you from getting into difficulty in the first place
- To discuss the potential consequences of non-compliance
- To provide information about how to effectively manage discipline and even dismiss staff without the fear of costly litigation or raising stress levels
- To enable you to benchmark best practice and know which policies and procedures must be implemented and followed

This course is intended for: the entire dental team
Syed Ahmed
Dental Tutor
Tel: 01983 290976
Mobile: 07746 059 951
Email: syed.ahmed@wessexdeanery.nhs.uk

Vicky Goode
DCP Tutor/Facilitator
Email: vicky.goode@wessexdeanery.nhs.uk
Tel: 01962 718436
### Oral Mucosa in Health and Disease for Primary Care Dental Practitioners

**Speaker**
Dr. Alexander Crighton, GDC No. 58919 – Consultant and Senior Lecturer in Oral Medicine

<table>
<thead>
<tr>
<th>Description</th>
<th>The rising trends in oral cancer has been reflected by the General Dental Council’s decision to include oral cancer. Improving early detection as a recommended topic in its CPD scheme. There is a renewed call for primary dental care practitioners like dentists, dental therapists and hygienists to be able to recognise oral tissues in health and in disease. Also to identify lesions that could be potentially cancerous and assess patients’ risk factors for developing malignant disease. This course will provide participants with a comprehensive knowledge of oral mucosa in health and how they could change into disease states. The speaker will describe what to do when something unusual is detected so as to prepare dental professionals in a timely and professional manner.</th>
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</thead>
</table>
| **Course Aims and Objectives** | • To understand the common changes that occur in the oral mucosa normal and pathological.  
• To be familiar with potentially malignant lesions of the oral mucosa and risk factors for oral cancer.  
• To be familiar with the management of common oral mucosal ulcerating conditions.  
• To understand the role of systemic medicines in oral mucosal disease and the practice of dentistry. |
| **This course is intended for:** | Dentists and DCPs |

| Date: | Mon 11 Mar 2013 |
| Time: | 9:00 TO 4:30 PM |
| CPD Hours: | 6 |
| Venue: | St Mary’s Hospital |
| Max Numbers: | 30 |
| Style: | Lecture |
| Course Fee: | 20 |

### Cross Infection Control and Decontamination: GDC Core Subject

**Speaker**
Mr. Martin Fulford, BDS MPHIL DGDP FIBMS

<table>
<thead>
<tr>
<th>Description</th>
<th>Since the introduction of “HTM 01-05 Decontamination in Primary Dental Practices” dental professionals are now required to move their practices towards “Best Practice”. This course will assist members of the dental team to re-assess their infection control disinfection and decontamination procedures. It will demonstrate how practice teams can work together to satisfy HTM 01-05 and Clinical Governance requirements. Examination of correct prescribing practices will also be the part of this course.</th>
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</thead>
</table>
| **Course Aims and Objectives** | • To understand the aetiology and causes of infectious diseases in dental practice.  
• To understand current legislation and guidance relating to infection control and decontamination.  
• To provide a risk assessment of the transmission of infectious diseases in the dental environment.  
• To show how dental practices can work together towards “Best Practice” as recommended by the HTM 01-05 guidelines. |
| **This course is intended for:** | Dentists and DCPs |

| Date: | Mon 22 Apr 2013 |
| Time: | 9:00 TO 4:30 PM |
| CPD Hours: | 5.5 |
| Venue: | St Mary’s Hospital |
| Max Numbers: | 40 |
| Style: | Lecture |
| Course Fee: | 20 |

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### Radiation and Radiation Protection

**Non IR(ME)R - Core and CQC**

**Speaker**
Sonia Jones, RDH CFET

| Description | To help delegates appreciate the use of radiation its regulations and the ways in which the dental team can protect themselves and their patients. This course is specifically for those who process radiographs but do not have a radiography qualification.  
***This is NOT an IR(ME)R course.*** |
| --- | --- |
| **Course Aims and Objectives** | • Outline the main components of Ionising Radiation Regulations IRR1999 and IR(ME)R 2000  
• Identify the impact of this legislation on General Dental Practice  
• Describe the nature and effects of ionising radiation.  
• Discuss the types of radiobiological damage that can occur to the body  
• Describe what Quality Assurance is and list appropriate Quality Control measures and Identify considered best practice |
| **This course is intended for:** | DCPs who don’t take radiographs. |

| Date: | Thu 21 Mar 2013 |
| Time: | 6:00 TO 9:00 PM |
| CPD Hours: | 3 |
| Venue: | St Mary’s Hospital |
| Max Numbers: | 30 |
| Style: | Lecture |
| Course Fee: | 12 |
### Hands-on CPR and Medical Emergency Update

**Speaker**
Richard Young, Senior Resuscitation Officer

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<th>Date</th>
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**Description**
All members of the dental team must undergo training in first aid and cardiopulmonary resuscitation (CPR) so they can quickly and effectively respond to any medical emergency in the dental setting. This session will focus on the theoretical knowledge surrounding the management of the sick casualty and hands on CPR techniques. This training is intended to supplement practice-based training not replace it.

**Course Aims and Objectives**
- To describe GDC and Resuscitation Council UK standards for clinical practice and training
- To describe the management of medical emergencies in the dental practice setting including resuscitation equipment and emergency drug protocols
- To increase participants skills and confidence by providing hands-on training in Basic Life Support for both adults and children
- To provide hands-on training in the use and application of automated external defibrillators

This course is intended for: the entire dental team

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### Record Keeping and Clinical Governance

**Speaker**
Mr James Wise, GDC 56232 – General Dental Practitioner/Practice Owner Postgraduate Dental Tutor

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**Description**
The morning session will deal with Record Keeping- how good records put the fun back into dentistry and raise patient satisfaction. The course will cover the importance of good record keeping with respect to giving the best patient care quality assurance and risk management and will show how excellent records can significantly improve the patient’s experience and the practice profitability. The afternoon session will deal with Clinical Governance- take the groan out of compliance with transparent, predictable and fun processes for all.

**Course Aims and Objectives**
- To understand the importance of good record keeping and why good records means good patient care.
- To understand how good record keeping can greatly reduce the risk of litigation as well as improve the dental team’s work satisfaction.
- To understand the concept of clinical governance and how it works with reference to NHS clinical governance
- To understand the impact of clinical governance on improved patient care and how a joint effort and greater clarity of procedures/processes leads to improved work lifestyles and job satisfaction.

This course is intended for: the entire dental team

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### Hands-on CPR and Medical Emergency Update

**Speaker**
Richard Young, Senior Resuscitation Officer

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<tr>
<th>Date</th>
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**Description**
All members of the dental team must undergo training in first aid and cardiopulmonary resuscitation (CPR) so they can quickly and effectively respond to any medical emergency in the dental setting. This session will focus on the theoretical knowledge surrounding the management of the sick casualty and hands on CPR techniques. This training is intended to supplement practice-based training not replace it.

**Course Aims and Objectives**
- To describe GDC and Resuscitation Council UK standards for clinical practice and training
- To describe the management of medical emergencies in the dental practice setting including resuscitation equipment and emergency drug protocols
- To increase participants skills and confidence by providing hands-on training in Basic Life Support for both adults and children
- To provide hands-on training in the use and application of automated external defibrillators

This course is intended for: the entire dental team
IR(ME)R Radiography Update

Speaker
Ian Hamilton, Lecturer in dental radiography radiation physics and radiation protection

Date: Mon 8 Jul 2013
Time: 9:00 TO 4:30 PM
CPD Hours: 6
Venue: St Mary’s Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 20

Description
The course reviews the core subjects recommended for continuing training and education (as contained within para A 3.7 of the NRPB Guidance Notes for General Practitioners on the Safe Use of X-Ray Equipment June 2001). This is a CORE subject. The GDC recommends registrants complete 5 hours verifiable CPD activity in Radiography and Radiation Protection within each 5 year CPD cycle.

Course Aims and Objectives
• Understand what statutory legislation is applicable to Dental Radiology/Radiography (IRR 99 IR(ME)R 2000
• Revise the nature of and specific hazards associated with ionising radiation in order that all members of the Dental Team understand the need to protect both themselves and their patients
• Understand the principles of Radiation Protection and how these are translated into practice
• Discuss the requirement for a Quality Assurance programme

This course is intended for: Dentists, Qualified Dental Nurses who have obtained a Certificate in Dental Radiography and Hygienists and Therapists who have completed the Radiography component in basic training or who have completed the Certificate in Dental Radiography.

Non-Surgical Management of Periodontitis

Speaker
Mr. Philip Ower, GDC no. 52722 Specialist Periodontist

Date: Fri 6 Sep 2013
Time: 9:00 TO 4:30 PM
CPD Hours: 6
Venue: St Mary’s Hospital
Max Numbers: 20
Style: Lecture
Course Fee: 20

Description
The day will comprise a combination of presentations and case studies which will be discussed in small groups initially then by the whole course. The main theme of the day will be non-surgical management of periodontitis including new treatment techniques, the use of antimicrobials, the management of furcation defects and endo-perio lesions.

Course Aims and Objectives
• To appreciate the range of periodontal treatment options available and indications for each.
• To understand the objectives of non-surgical therapy and how this relates to current procedure.
• To understand the indications for and limitations of antimicrobial therapy.
• To understand the aetiology and management of periendo lesions and management of furcation lesions.

This course is intended for: Dentists and DCPs
MILTON KEYNES
The Postgraduate Centre - MKGH, Milton Keynes General Hospital, Standing Way, Eagleston, Milton Keynes, MK6 5LD
Enquiries:
Tel: 01908 826867 and 01908 243101

Anita Carter
Dental Tutor
Email: anita.carter@oxforddeanery.nhs.uk
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Hazel Coey
DCP Development Tutor
Email: hazel.coey@oxforddeanery.nhs.uk
Mobile: 07826 890 830
Tel Office: 01865 740651
**Cross Infection Control**

**Speaker**
Martin Fulford

**Date:** Thu 11 Apr 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 5.5  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** 20

**Description**
A comprehensive review of infection control in the dental surgery providing all members of the dental team with a broad knowledge of infection control. Identifying infectious hazards encountered in dental practice - bacterial viruses and prions. Measures that can be adopted to manage identified risks in practice and compliance with HTM 01-05. Looking at managing the risk of transmission of infectious agents in the dental surgery. Enabling team members to risk assess their own practices and apply the latest standards (HTM 01-05) of Infection Control in their own surgeries.

**Course Aims and Objectives**
- To provide a comprehensive review of infection control in the dental surgery  
- To provide all members of the dental team a broad knowledge of infection control  
- To provide a risk assessment of the possible transmission of infectious diseases in the dental environment  
- To enable team members to risk assess their own practices  
- To look at the management of the risk of transmission of infectious agents in the dental surgery  
- To enable the dental team to apply the latest standards (HTM 01-05) of IC in their own surgeries

This course is intended for: the entire dental team

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**Managing the Dental Team and How To Cope With CQC?**

**Speaker**
Jo Russell, DCP Manager Director/Training and Consultancy Business

**Date:** Tue 14 May 2013  
**Time:** 9:00 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 30  
**Style:** Lecture  
**Course Fee:** 15

**Description**
How to manage a multicultural dental team and work through the CQC outcomes from a management perspective.

**Course Aims and Objectives**
- To apply a tactical management process  
- To understand the communication chain  
- To identify each of the CQC outcomes and produce evidence to remain compliant  
- To demonstrate an ability to follow the complaints procedure both NHS and private

This course is intended for: The entire practice team. This course is particularly relevant to Practice Managers and those seeking to become one.

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**Implant Study Day for the Dental Team**

**Speakers**
1. Dr Simon Wright  
2. Dr David Speechley  
3. Helen Batty, RDN  
4. Helen Frost, RDN and Amy Miller RDN

**Date:** Thu 30 May 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** 15

**Description**
Indications and contraindications for implant treatment will be outlined with clear guidance of how when and what to refer. The biomechanical and biological principles of implant rehabilitation will be defined starting with the importance of atraumatic extraction techniques that preserve the bony socket walls and ending with the relative new concept of full arch reconstruction using only 4 implants known as the "all on 4 technique". Advice on Implant career development. How and what to charge patients and the medicolegal/GDC requirements will also be covered. The intricacies of implant maintenance and the methodologies of managing peri-implant disease will also be thoroughly explained. The nursing team will be running a parallel session for the 'dental team' members increasing their knowledge and confidence in this field. Covering all aspects of the patient journey from patient education through to implant maintenance.

**Course Aims and Objectives**
- To understand the indications contraindications of dental implant therapy and to compare this to other methods of rehabilitation  
- To understand when and how to refer a patient for implant treatment  
- To have an overview of the treatment planning  
- Surgical restorative and maintenance principles  
- To understand the career options and regulations in implant dentistry

This course is intended for: the entire dental team
Medical Emergencies for the Dental Team

Speaker
Jon White

Date: Thu 13 Jun 2013
Time: 5:45 TO 9:00 PM
CPD Hours: 3
Venue: Milton Keynes General Hospital
Max Numbers: 60
Style: Lecture
Course Fee: 5

Description
This course is an update on medical emergencies in the Dental Surgery. This lecture/workshop style evening will cover subjects such as:
• Anaphylaxis
• Choking
• Hypo/Hyperglycaemia
• Epilepsy
• Myocardial Infarction
• Angina

Please note this course does not include BLS.

Course Aims and Objectives
• To update the team on the current guidelines for resuscitation
• To give guidance to the whole dental team on how to manage a variety of medical emergencies
• All team members can gain confidence in participating in a medical emergency at work

This course is intended for: the entire dental team

Dental Radiography Core CPD for DCPs

Speaker
Jo Russell, DCP Manager Director/Training and Consultancy Business

Date: Tue 25 Jun 2013
Time: 9:00 TO 12:30 PM
CPD Hours: 6
Venue: Milton Keynes General Hospital
Max Numbers: 60
Style: Lecture
Course Fee: 10

Description
To enable DCPs to appreciate the regulations of ionising radiation and how to apply them in the practice. This is a core CPD course

Course Aims and Objectives
• To identify the sources of radiation
• To comprehend the biological effects of ionising radiation
• To learn how to apply IRR99 and IRMER 2000 to the practice
• To look at practical protection for radiation

This course is intended for: Dental Nurses and other members of the oral healthcare team. (Not Dentists)

How to Stay out of Trouble! – Complaints Consent and Confidentiality

Speaker
Brian Westbury

Date: Thu 11 Jul 2013
Time: 9:30 TO 4:30 PM
CPD Hours: 6
Venue: Milton Keynes General Hospital
Max Numbers: 60
Style: Lecture
Course Fee: 15

Description
The morning intends to provide discussion around the reasons why complaints can lead to so many adverse outcomes and how to best deal with them to reduce the risk to dental practices. The afternoon seminars will update dental team members on current rules regulations and ethics of consent and confidentiality to enable dental teams to practise safely.

Course Aims and Objectives
• To ensure that the dental team know what to do and how to deal with complaints to help bring them to a satisfactory conclusion
• To enable the dental team to know when to gain appropriate consent from a patient and how to obtain it properly
• To gain an understanding of how to maintain confidentiality in dental practice

This course is intended for: the entire dental team
### Aesthetic Dentistry – Hands On team training for Dentists Nurses and Technicians

**Description**
The course is a mix of seminar and hands-on for all team members. Delegates will gain practical understanding and knowledge of:
- The options and methods of trying in at the design stage
- Techniques and likely outcomes for minimal intervention and conventional aesthetic restorative treatments
- Whitening
- Trial stages
- Shade recording
- Determining the thickness of restorative material
- Direct semi direct and indirect techniques

**Course Aims and Objectives**
- Gain knowledge of the options and methods of trying in at the design stage
- Understand techniques and likely outcomes
- Gain a practical understanding of minimal intervention and conventional aesthetic restorative treatments

This course is intended for Dentists, Dental Nurses and Dental Technicians.

**Speaker**
Professor Brian Millar

**Date:** Thu 18 Jul 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 30  
**Style:** Hands-On  
**Course Fee:** £35

### Cross Infection Control

**Description**
A comprehensive review of infection control in the dental surgery providing all members of the dental team with a broad knowledge of infection control. Identifying infectious hazards encountered in dental practice - bacterial virals and prions. Measures that can be adopted to manage identified risks in practice and compliance with HTM 01-05. Looking at managing the risk of transmission of infectious agents in the dental surgery. Enabling team members to risk assess their own practices and apply the latest standards (HTM 01-05) of Infection Control in their own surgeries.

**Course Aims and Objectives**
- To provide a comprehensive review of infection control in the dental surgery
- To provide all members of the dental team a broad knowledge of infection control
- To provide a risk assessment of the possible transmission of infectious diseases in the dental environment
- To enable team members to risk assess their own practices
- To look at the management of the risk of transmission of infectious agents in the dental surgery
- To enable the dental team to apply the latest standards (HTM 01-05) of IC in their own surgeries

This course is intended for: the entire dental team

**Speaker**
Martin Fulford

**Date:** Thu 24 Oct 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 5.5  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** £20

### Medical Emergencies for the Dental Team

**Description**
This course is an update on medical emergencies in the Dental Surgery. This lecture/workshop style evening will cover subjects such as:
- Anaphylaxis
- Choking
- Hypo/Hyperglycaemia
- Epilepsy
- Myocardial Infarction
- Angina

Please note this course does not include BLS.

**Course Aims and Objectives**
- To update the team on the current guidelines for resuscitation
- To give guidance to the whole dental team on how to manage a variety of medical emergencies
- All team members can gain confidence in participating in a medical emergency at work

This course is intended for: the entire dental team

**Speaker**
Jon White

**Date:** Thu 7 Nov 2013  
**Time:** 5:45 TO 9:00 PM  
**CPD Hours:** 3  
**Venue:** Milton Keynes General Hospital  
**Max Numbers:** 60  
**Style:** Lecture  
**Course Fee:** £5
### Contemporary Endodontics Hands On Course

**Description**
This hands-on course will help practitioners to improve their skills in contemporary endodontic treatment. It will aim to discuss the rationale and principles behind endodontic treatment as well as giving delegates the chance to gain invaluable experience with modern methods to prepare and obturate root canals. In addition, delegates will experience contemporary nickel titanium instrumentation systems.

**Course Aims and Objectives**
- To appreciate the rationale for and understand the principles of endodontic treatment including isolation
- Look at contemporary nickel titanium instrumentation systems
- To explore concepts and understand how to practically succeed using modern methods to endodontically prepare and obturate root canals

This course is intended for: Dentists

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### DCP Study Day on Oral Cancer

**Description**
What should dental care professionals know about oral cancer? This course will cover aetiology, diagnosis and management of oral cancer. An overview of the patient experience of facial cancer by a sufferer. The role of the Max Fax clinician in helping patients with oral cancer. An interactive session with the opportunity to make your own study model.

**Course Aims and Objectives**
- To outline the incidence, aetiology, diagnosis and management of oral cancer
- Indicate how oral cancer could be classed as a ‘social disease’
- To demonstrate microvascular reconstructive techniques and methods of dental rehabilitation
- To ensure the dental team know when to refer and understand their role in the continuing care of patients with oral cancer
- To give an overview of the patient experience with facial cancer
- To provide continuing education to medical, nursing and allied health professionals concerning the lifelong needs of people with facial disfigurement
- To identify the role of the Maxillofacial Technologist
- To demonstrate how prosthesis/obturators are made

This course is intended for: DCPs

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### Smile Design Minimally Invasive Restorative Dentistry for Maximum Impact

**Description**
This course is a mix of seminar and hands-on training to cover smile assessment and design with emphasis on minimal intervention to manage tooth colour shape and position. The use of design techniques and trial procedures will be covered in detail in the hands-on sessions. Comprehensive course notes are provided beforehand.

**Course Aims and Objectives**
- Assess and suggest aesthetic changes
- Design an aesthetic smile using direct and indirect techniques
- Carry out a range of trial techniques
- Record shade and plan colour change

This course is intended for: Dentists

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Oral Medicine and Medical Problems in Dentistry including Oral Cancer Screening

Description
This course will offer an update on important topics in oral medicine diagnosis and therapeutics. The course will cover areas of relevance to general dental practice as well as less common conditions. There will be opportunity for interaction with time for discussion and questions.

Course Aims and Objectives
• To raise awareness of important adverse reactions to materials and medication that occur in the mouth
• To outline the oral manifestations of medical conditions and their relevance to dental practice
• To update on the diagnosis and management of oral cancer and its precursor lesions
• To test diagnostic skills using clinical case images covering a range of oral disorders

This course is intended for:
Dentists, Dental Hygienists and Therapists.

Date: Thu 12 Dec 2013
Time: 9:30 TO 5:00 PM
CPD Hours: 6
Venue: Milton Keynes General Hospital
Max Numbers: 60
Style: Lecture
Course Fee: 15

Speaker
1. Dr Mike Pemberton
2. Professor Philip Sloan

BOOK ONLINE AND MORE COURSES: www.oxforddeanery.nhs.uk or www.wessexdeanery.nhs.uk
Chris Evans
Dental Tutor
Email: chris.evans@oxforddeanery.nhs.uk
Mobile: 07941 224 957

Amanda Evans
DCP Tutor/Facilitator
Email: amanda.evans@oxforddeanery.nhs.uk
Mobile: 07917 580 686
### Radiation and Radiation Protection for Dentists and Dental Professionals

**Speaker:** Mr Ian Hamilton

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**Description:**
This course meets the requirements of IR(ME)R and 2000, fulfils the GDC criteria for 5-yearly CPD in this core subject and has been accredited by the College of Radiographers. Ian Hamilton is a practising dentist with a background in radiation protection and an MSc in Dental and Maxillofacial Radiography. His course feedback reports consistently rate this mandatory training day as a lively and entertaining event.

**Course Aims and Objectives**
- Understand what statutory legislation is applicable to Dental Radiology/Radiography (IRR 99 IR(ME)R 2000 IR(ME)Amending Regulations 2006) and what specific roles and responsibilities are laid down within these Regulations
- Revise the nature of and specific hazards associated with ionising radiation in order that all members of the dental team understand the need to protect both themselves and their patients
- Understand the principles of radiation protection and how these are translated into practice
- Have an overview of the implications for radiation detriment to the patient
- Understand the requirement for a Quality Assurance programme and the need for (and benefits to be gained from) auditing image quality at appropriate intervals

This course is intended for: Dentists and DCPs.

### Successful and Predictable Endodontics for the General Dental Practitioner

**Speaker:** Dr Mary Hudson

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**Description:**
The course will involve both lectures and hands on elements. Participants will prepare and obturate both plastic blocks and extracted teeth using rotary instruments and warm gutta percha techniques.

**Course Aims and Objectives**
- Diagnosis and treatment planning decision making - to treat or not to treat
- The importance of radiographs in endodontics
- Access cavities
- To be competent in hand and rotary preparation single versus multiple visits
- To be competent in filling the root canal using cold and warm gutta percha techniques
- Review the restoration of a tooth following endodontic treatment plus prognosis and follow up

This course is intended for: Dentists

### Periodontics – Surgery for the Non-Diseased Patient

**Speakers:**
1. Phil Ower
2. Ian Dunn

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**Description:**
An initial presentation on indications and techniques for pre-restorative surgery is followed by a practical session on pigs jaws incorporating surgical techniques. This is followed by an extensive presentation of treated human cases. The afternoon session is devoted to periodontal plastic surgery combining the theory and practice (again on the pigs jaw) of grafting techniques including free gingival grafts and connective tissue grafts.

**Course Aims and Objectives**
- To appreciate the indications and contraindications for surgical crown lengthening and other pre-restorative techniques
- To understand the principles of periodontal plastic surgery
- To understand the relevance of root coverage procedures
- To understand the advantages and disadvantages of different root coverage techniques

This course is intended for: Dentists
**Prosthodontics Update – Old Philosophies – Current Concepts**

**Speaker**
Edward Hems

**Description**
This course will give an overview of past concepts in fixed and removable prosthodontics and then apply it to a new world of an aging population. Advancing and changing materials will be discussed and what the evidence base is behind some of these changes.

**Course Aims and Objectives**
- To understand basic prosthetic principals
- Be able to carry out a basic occlusal analysis and understand why it is still the basis of successful prosthodontics
- Be able to evaluate new materials and CAD/CAM technology and how they can be utilised today to enhance results

This course is intended for: Dentists

**Date:** Fri 19 Apr 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 30  
**Style:** Lecture  
**Course Fee:** 20

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**How to Implement the Current Infection Control and Decontamination Guidance in your Practice**

**Speaker**
Dr Caroline Pankhurst

**Description**
Caroline Pankhurst will provide an update on all the new national guidance measures and legislation for infection prevention, control and decontamination and how they can be implemented in your practice. The topics covered by the course include infection control, occupational health, sharps management, use of PPE, instrument and equipment decontamination, environmental cleaning, clinical waste, and waterline management.

**Course Aims and Objectives**
By the end of the course the participants will have an understanding of:

- Effective environmental cleaning
- Management of dental unit waterlines
- The evidence base for infection control measures and decontamination and how to implement current guidance
- The roles and responsibilities of different members of the dental team in infection control and decontamination

This course is intended for: the entire dental team

**Date:** Wed 24 Apr 2013  
**Time:** 9:15 TO 4:15 PM  
**CPD Hours:** 6  
**Venue:** Horton Hospital  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 12

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**Minor Oral Surgery Update**

**Speaker**
1. Mr Simon Wright  
2. Miss Catherine Sternberg

**Description**
A day course of presentations and hands-on sessions using pigs jaws / models in order to increase the confidence and knowledge of participants to successfully undertake minor oral surgery procedures within their own practice settings.

**Course Aims and Objectives**
- Improve knowledge of relevant anatomy
- Improve diagnosis and treatment planning for potential surgical cases
- Choose appropriate surgical cases for treatment
- Carry out extraction of simple impacted third molars
- Carry out extraction of retained roots
- Carry out apicetomies
- Improve general surgical skills
- Carry out apicetomies
- Improve general surgical skills

This course is intended for: Dentists

**Date:** Tue 7 May 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 10  
**Style:** Hands-On  
**Course Fee:** 95
**Safeguarding Children and Vulnerable Adults - Level 2**

**Description**
The course will cover recognising abuse, what, how and when. How to respond to concerns, different categories of abuse, the law and appropriate action, documentation and guidance documents.

**Course Aims and Objectives**
- To increase the knowledge and confidence of the dental team in recognising and responding to concerns about abuse of children and adults.
- Delegates will understand the term “child protection” and recognise the legal and policy framework in relation to safeguarding children.
- Delegates will understand the categories of abuse and recognise potential indicators of abuse.
- Delegates will learn the appropriate actions to take if concerned about possible abuse.

This course is intended for: the entire dental team

**Date:** Tue 21 May 2013  
**Time:** 6:15 TO 8:45 PM  
**CPD Hours:** 2.5  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 0

**Excellence in Crown and Bridgework**

**Speaker**  
Mr Ross MacFarlane

**Description**
Improve your confidence and competence in crown and bridgework by attending this very comprehensive course run by local specialist in Prosthodontics Dr Ross MacFarlane. During this enjoyable day you will revise and review your knowledge of theory and procedures in crown and bridgework through a combination of lecture and hands-on practice.

**Course Aims and Objectives**
- Revise basic principles of crown and bridge preparations and procedures
- Review choices of techniques and materials in contemporary crown and bridge procedures
- Improve practical skills in tooth preparation and apply basic principles to preparation design

This course is intended for: Dentists

**Date:** Wed 29 May 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 10  
**Style:** Hands-On  
**Course Fee:** 95

**Medical Emergencies – A Core CPD Update for the Dental Team**

**Speaker**  
Mr Phil Jevon

**Description**
A core CPD update in Medical Emergencies (please note this is not a hands on CPR course) providing underpinning knowledge. Phil Jevon is the Resuscitation Council Officer/Clinical Skills Lead at Manor Hospital Walsall where he provides basic and advanced training for the nursing and medical staff through nationally recognised courses in pls, apls, als, ils, epls, nls and gic courses.

**Course Aims and Objectives**
- Outline the medical emergencies and resuscitation document.
- Discuss the incidence of medical emergencies in the dental practice.
- Describe the ABCDE approach to the assessment of the acutely ill patient.
- Discuss the management of common medical emergencies with specific reference to drug therapy.
- List the emergency drugs and emergency equipment that is recommended to be available in the dental practice.
- Describe the procedures for resuscitation and defibrillation in the dental practice.
- To understand the management of medical emergencies and resuscitation in the dental practice

This course is intended for: the entire dental team

**Date:** Thu 13 Jun 2013  
**Time:** 6:15 TO 9:00 PM  
**CPD Hours:** 2.5  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 20  
**Style:** Lecture  
**Course Fee:** 5
### Update for DCPs – Radiography and Radiation Protection and Theoretical Medical Emergencies

**Speaker:** Nikki Rogers

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**Description**
The half day lecture is suitable for Dental Nurses and other DCPs who assist those taking X-rays (but do not take X-rays themselves). Covering aspects of Processing mounting and safe storage in relation to Infection Control and Confidentiality and discussing relevant aspects of the associated regulations radiation protection quality assurance and quality control. Focus of the afternoon is in providing the underpinning knowledge of medical emergencies (please note this is not a hands on CPR course) and looks at DCPs role in recognising signs and symptoms of the unwell patient and how to deal with medical emergencies in the dental practice.

**Course Aims and Objectives**
- Understand DCP’s role within IR(R) 1999 and IR(M)ER 2000 and understand the role of the employers referers practitioners and operators
- Be aware of the importance of Quality Assurance programmes
- Recognise film faults and know how to prevent them
- State the common medical emergencies that may arise in the dental practice and define how an individual risk assessment should be carried out on every patient
- State the signs and symptoms of medical emergencies discussed and know the management of each.
- State the emergency drugs that should be available in a dental practice indicating the condition for which each is used
- To ensure that dental care professionals know their role during a medical emergency

This course is intended for: DCPs (also a suitable update for Dental Technicians)

### Mind Your Back

**Speaker:** Mr Gerry Gallacher

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**Description**
The course offers a wide range of ideas aimed at managing and preventing back pain including the following:
- How to stretch and strengthen the spine
- What to do with tight muscles
- Treatment options - what works best?
- Seating options
- Ergonomic factors
- Useful clinical anatomy
- Common causes of back pain
- Latest clinical evidence on back pain investigation and management

**Course Aims and Objectives**
- Understand why back pain affects so many dentists
- Know what to do if you have back pain
- Have a wide range of practical ideas to help reduce the risk of back pain
- Since dentistry is a unique occupation in many ways advice on back pain has to take into account the highly specific nature of the job and the demands which it places on the spine

This course is intended for: Dentists and DCPs

### Improve Tooth Discolouration and Shade Taking the Easy Way

**Speaker:** Munther Sulieman

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**Description**
A comprehensive overview of all tooth whitening techniques home and power bleaching procedures (including various light activation and Lasers) will be covered and practiced using specially stained teeth. Shade taking and aesthetics: the best methods in manual and electronic shade taking. You will be able to formulate a shade prescription ready for your technician after practicing all the latest techniques. The course consists of an initial lecture followed by a hands-on for both the morning and afternoon sessions.

**Course Aims and Objectives**
- Gain knowledge of all tooth whitening techniques available with appropriate indications and contraindications to enable you to be able to use the various techniques
- Understand the various causes of tooth discolouration
- Understand the theory of shade taking
- Be able to take shades with the new systems available

This course is intended for:
Dentists, Therapists, Hygienists and DCPs.
Radiation and Radiation Protection Update for Dentists and Dental Professionals

**Speaker**
- Ian Hamilton

**Date:** Wed 18 Sep 2013
**Time:** 9:30 TO 5:00 PM
**CPD Hours:** 6
**Venue:** John Radcliffe Hospital
**Max Numbers:** 30
**Style:** Lecture
**Course Fee:** 15

**Description**
This course meets the requirements of IR(ME)R and 2000 fulfils the GDC criteria for 5-yearly CPD in this core subject and has been accredited by the College of Radiographers. Ian Hamilton is a practising dentist with a background in radiation protection and an MSc in Dental and Maxillofacial Radiography. His course feed-back reports consistently rate this mandatory training day as a lively and entertaining event.

**Course Aims and Objectives**
- Understand what statutory legislation is applicable to Dental Radiology/Radiography (IRR 99 IR(ME)R 2000 IR(ME)Amending Regulations 2006) and what specific roles and responsibilities are laid down within these Regulations
- Revise the nature of and specific hazards associated with ionising radiation in order that all members of the dental team understand the need to protect both themselves and their patients
- Understand the principles of radiation protection and how these are translated into practice
- Have an overview of the implications for radiation detriment to the patient
- Understand the requirement for a Quality Assurance programme and the need for (and benefits to be gained from) auditing image quality at appropriate intervals

This course is intended for: Dentists and DCPs.

How to Implement the Current Infection Control and Decontamination Guidance In Your Practice

**Speaker**
- Dr Caroline Pankhurst

**Date:** Wed 25 Sep 2013
**Time:** 9:15 TO 4:15 PM
**CPD Hours:** 6
**Venue:** John Radcliffe Hospital
**Max Numbers:** 32
**Style:** Lecture
**Course Fee:** 12

**Description**
This course is intended as an update for the whole dental team. Caroline Pankhurst will provide an update on all the new national guidance measures and legislation for infection prevention, control and decontamination and how they can be implemented in your practice. Delegates may wish to bring a pen and paper for notes however handouts will be provided.

**Course Aims and Objectives**
- To update the dental team on new national guidance measures and legislation for infection prevention and control and decontamination and how they can be implemented in your practice
- To discuss infection control, occupational health, sharps management, use of Personal Protective Equipment (PPE), instrument and equipment decontamination, environmental cleaning, clinical waste and waterline management
- The evidence base for infection control measures and decontamination and how to implement current guidance
- The roles and responsibilities of different members of the dental team in infection control and decontamination

This course is intended for: the entire dental team

Mind your Back – Practical Tips on Posture for Dentists and DCPs

**Speaker**
- Dr Gerry Gallacher BDS BScHons (Ost)

**Date:** Fri 1 Nov 2013
**Time:** 9:00 TO 4:45 PM
**CPD Hours:** 6
**Venue:** Horton Hospital
**Max Numbers:** 12
**Style:** Lecture
**Course Fee:** 15

**Description**
Since dentistry is a unique occupation in many ways advice on back pain has to take into account the highly specific nature of the job and the demands which it places on the spine and this course offers a wide range of ideas and practical elements aimed at managing and preventing back pain.

**Course Aims and Objectives**
- To understand why back pain affects so many in dentistry
- To reduce the impact of back pain and other musculoskeletal disorders in dentists and dental professionals who directly treat patients
- To offer some top tips and practical exercises in managing and preventing back pain
- At the end of this session delegates will have a wide range of practical ideas to help reduce the risk of back pain having learnt the exercises that will help keep them fit to practice in dentistry

This course is intended for: Dentists, Therapists, Hygienists and Dental Nurses
Excellence in Crown and Bridgework

**Description**
Improve your confidence and competence in crown and bridgework by attending this very comprehensive course run by local specialist in Prosthodontics Dr Ross MacFarlane. During this enjoyable day you will revise and review your knowledge of theory and procedures in crown and bridgework through a combination of lecture and hands-on practice.

**Course Aims and Objectives**
- Revise basic principles of crown and bridge preparations and procedures
- Review choices of techniques and materials in contemporary crown and bridge procedures
- Improve practical skills in tooth preparation and apply basic principles to preparation design

This course is intended for: Dentists

**Speaker**
Mr Ross MacFarlane

**Date:** Wed 6 Nov 2013  
**Time:** 9:30 TO 5:00 PM  
**CPD Hours:** 6  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 10  
**Style:** Hands-On  
**Course Fee:** 95

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Periodontal Treatment Module 1: Assessment and Diagnosis

**Description**
An initial presentation on periodontal aetiology and diagnosis including discussion on the fundamental role of bacterial biofilms is followed by group work on cases with diagnostic dilemmas or problems. There is then discussion on risk factors illustrated by further group work and discussion of more complex cases. At some stage during the day there will be an interactive exercise on the assessment of prognosis for individual teeth. The course programme is designed to be highly flexible; most of the day is spent in discussion and the topics covered will vary depending on the direction of the discussion.

**Course Aims and Objectives**
- To appreciate the range of periodontal conditions that require treatment and those that do not
- To understand the principal aetiological and risk factors involved in the development of periodontal diseases
- To understand the importance of screening and assessment for periodontal disease in general dental practice
- To understand the value and limitations of periodontal probing

This course is intended for: Dentists, Therapists and Hygienists

**Speaker**
Phil Ower, Specialist Periodontist  
Ian Dunn, Specialist Periodontist

**Date:** Thu 12 Dec 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 5.5  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 25  
**Style:** Lecture  
**Course Fee:** 20

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Conscious Sedation - An Update for Dental Nurses

**Description**
This course is to refresh and update Dental Nurses who assist with sedated patients discussing the importance of patient observations and the methods of monitoring. Delegates should at the end of the session understand why and how we obtain clinical observations from patients why and how we monitor patient’s vital signs. Recognise what is a normal and abnormal reading during monitoring and recognise the equipment used for monitoring patients.

**Course Aims and Objectives**
- To provide a theoretical CPD day in conscious sedation for dental nurses assisting with sedation
- To refresh/update the theoretical knowledge of dental nurses who assist with sedated patients
- Current legislation associated with dental sedation with updates on oral inhalation and intravenous sedation
- To discuss monitoring patient’s vital signs, the importance of clinical monitoring and the associated equipment

This course is intended for: Dental Nurses with an interest in conscious sedation

**Speaker**
Mrs Nikki Rogers

**Date:** Fri 10 Jan 2014  
**Time:** 8:45 TO 3:30 PM  
**CPD Hours:** 5  
**Venue:** John Radcliffe Hospital  
**Max Numbers:** 20  
**Style:** Lecture  
**Course Fee:** 20
### Radiation and Radiation Protection Update for Dentists and Dental Professionals

**Speaker**  
Ian Hamilton

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This course is intended for: Dentists and DCPs.
PORTSMOUTH

University of Portsmouth Dental Academy,
Portsmouth,
The William Beatty Building,
Hampshire Terrace,
Portsmouth,
PO1 2QG

Enquiries: Amy Fullick
Email: amy.fullick@port.ac.uk
Tel: 023 9284 5252

Kim Jones

Regional Adviser – Continuing Registration
Wessex Region
Dental Tutor

Email: kim.jones@wessexdeanery.nhs.uk
Tel: 01962 718436

Leanne Covey

DCP Tutor/Facilitator

Email: leanne.covey@wessexdeanery.nhs.uk
Mobile: 07753 884 317
**Practice Managers’ Forum**

**Speaker**
Leanne Covey

**Date:** Fri 1 Mar 2013  
**Time:** 9:30 TO 4:00 PM  
**CPD Hours:** 5  
**Venue:** Portsmouth  
**Max Numbers:** 30  
**Style:** Lecture  
**Course Fee:** 24

**Description**
The following topics will be covered:
- Keeping up with regulatory changes
- Motivating staff
- Making the best use of practice meetings
- Marketing issues
- Patient recruitment and retention
- Meeting the 2013 CPD deadline.

**Course Aims and Objectives**
- To provide information about regulatory changes and offer support and training to Practice Managers which is specific to their role
- To increase delegates’ confidence in keeping up with regulatory changes
- To describe GDC registration requirements for dental care professionals and know how to meet the 2013 CPD deadline
- To facilitate a network for the exchange and circulation of ideas within the local dental community

This course is intended for: Practice Owners, Practice Managers and Business Managers.

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**HANDS-ON Minor Oral Surgery - Apicectomy UR1 and Surgical Extraction LR8**

**Speakers**
1. Mrs Latha Davda, GDC 81473 General Dental Practitioner/Dental Tutor;  
2. Sanjay Davda, GDC 81635 General Dental Practitioner/Clinical Teacher

**Date:** Fri 1 Mar 2013  
**Time:** 9:30 TO 4:30 PM  
**CPD Hours:** 6  
**Venue:** Portsmouth Postgraduate Centre  
**Max Numbers:** 12  
**Style:** Hands-On  
**Course Fee:** 99

**Description**
This HANDS-ON course will cover aspects of minor oral surgery relevant to the dentist. Oral surgery practices will be performed on oral surgery jaw models in the well equipped phantom head facility at the University of Portsmouth Dental Academy. The course is run in an informal setting where questions and debate are actively encouraged. Delegates are encouraged to bring radiographs of MOS referrals that ‘haven’t met the criteria for referral to secondary care’ and/or cases they would like to discuss with our speakers. Please ensure that all patient data is anonymised.

**Course Aims and Objectives**
- To describe the range of minor oral surgical procedures that can be safely undertaken in general dental practice
- To describe the management of medically compromised patients needing minor oral surgery in general dental practice
- To provide hands-on training in the apicectomy of an upper right central incisor tooth and the surgical extraction of the lower right third molar tooth (including instrumentation flap design bone removal tooth sectioning extraction and suturing)
- To provide training in effective local anaesthesia for minor oral surgery

This course is intended for: Dentists who want to acquire new clinical skills and gain confidence in the delivery of high quality dentistry.

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**Equality and Diversity**

**Speaker**
Lil Niddrie

**Date:** Wed 6 Mar 2013  
**Time:** 6:30 TO 9:00 PM  
**CPD Hours:** 2.5  
**Venue:** Portsmouth Postgraduate Centre  
**Max Numbers:** 40  
**Style:** Lecture  
**Course Fee:** 5

**Description**
This evening course will help you and your practice meet CQC requirements and the latest legislation. We will help you to identify the diversity of patients within your practice and discover how you can approach their needs effectively. Topics covered will include the Equality Act 2010 and disability discrimination audit.

**Course Aims and Objectives**
- To provide information about the Equality Act 2010 and who is protected by the law
- To describe what to do if someone claims unlawful discrimination
- To provide ideas to assist patients from different cultural backgrounds and with common disabilities
- To complete a disability discrimination audit for your practice

This course is intended for: the entire dental team
**Minimum Intervention Dentistry - To Drill or Not to Drill?**

**Speaker**  
Mr Michael Thomas, GDC 65063, Specialist in Prosthodontics

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**Description**  
This essential course is primarily for dentists and dental therapists but will interest any dental professional who wants to learn about how dental practice of the future will be based on prevention and minimal invasion. The day will be packed full of practical advice that will be hugely beneficial to patients and easy to apply in everyday practice. The course is run in an informal setting where questions and debate are actively encouraged and attending will benefit the whole practice team. Staff will learn how to explain treatments in ways that patients will easily understand and will enable everyone to get enthusiastic together about implementing new ideas to help the whole practice develop.

**Course Aims and Objectives**  
- To summarise the concepts and principles of minimal intervention dentistry in clinical practice
- To provide information about best practice for caries management from diagnosis to latest material technology
- To describe the role of the whole practice team in applying minimum intervention dentistry in clinical practice
- To provide opportunity for whole team training and facilitate practice development

This course is intended for: Dentists and Dental Therapists

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**Posterior Crowns - Hands-On**

**Speaker**  
James Wise

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**Description**  
Hands-on practice will be performed on models. The course is run in an informal setting where questions and debate are actively encouraged and will provide training to enhance the acquisition of new clinical skills enabling practitioners to gain confidence in the delivery of high quality dentistry.

**Course Aims and Objectives**  
- To summarise the principles of treatment planning in the provision of crowns
- To demonstrate effective tooth preparation techniques
- To describe different impression and temporisation techniques
- To provide information about avoiding failures in crown work

This course is intended for: Dentists
SOUTHAMPTON

Education Centre,
Level D (1),
Royal South Hants Hospital,
Brintons Terrace,
Southampton,
Hampshire,
SO14 0YG

**Enquiries:** Dental Administrator
**Tel:** 023 8071 31714

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Richard Cox
Dental Tutor

Email: richard.cox@wessexdeanery.nhs.uk
Tel: 01962 718436

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Julie Brown
DCP Tutor/Facilitator

Email: julie.brown@wessexdeanery.nhs.uk
Mobile: 07793 908 369
**Description**
This course will assist the dental team to assess their infection control disinfection and decontamination procedures and to move their practices towards “best practice”. It will demonstrate how practice teams can work together to satisfy HTM 01-05 and Clinical Governance requirements. This is a CORE course which satisfies the GDC CPD registration requirement of 5 hours verifiable CPD in disinfection and decontamination within each 5 year CPD cycle.

**Course Aims and Objectives**
- To understand current legislation and guidance relating to infection control and decontamination
- To understand the aetiology and causes of infectious diseases in dental practice.
- To provide a risk assessment of the transmission of infectious diseases in the dental environment.
- To show how dental practices can work towards “Best Practice” as recommended by the latest HTM 01-05 guidelines.

This course is intended for: the entire dental team

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**Description**
The course will cover recognising abuse, what, how and when. How to respond to concerns, different categories of abuse, the law and appropriate action, documentation and guidance documents.

**Course Aims and Objectives**
- To increase the knowledge and confidence of the dental team in recognising and responding to concerns about abuse of children and adults.
- Delegates will understand the term “child protection” and recognise the legal and policy framework in relation to safeguarding children.
- Delegates will understand the categories of abuse and recognise potential indicators of abuse.
- Delegates will learn the appropriate actions to take if concerned about possible abuse.

This course is intended for: the entire dental team

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**Description**
Appraisals are essential to enhance staff development and are a requirement of PCTs. The training is designed to:
- Assist employers and managers who are appraising staff
- Give guidance and advice to those that are being appraised. This training can be used as part of your practice evidence to demonstrate compliance with some of the areas in ALL of the CQC outcomes. Receiving appraisal and professional development is actually listed in the regulations – outcome 14.

**Course Aims and Objectives**
- To review the benefits of an effective appraisal system to a business or team.
- Discuss the importance of ‘performance at work’ from both sides of the fence - those that are carrying out the appraising to employees that are being appraised.
- Be able to put the tips and guidelines into practice during future appraisals
- Explore the latest best practice guidelines for keeping people’s performance on track

This course is intended for: the entire practice team
### Ionising Radiation and Dental Radiography

**Speaker**
Sonia Jones, RDH CFET - Dental Hygienist - Torquay and Bristol. Dental Nurse/DCP Tutor NEBDN examiner.

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**Description**
This is a basic knowledge up date DCP course for people who DO NOT take radiographs. THIS IS NOT AN IR(ME)R COURSE. The course will deliver basic dental radiology techniques and information and will discuss quality assurance and health and safety relating to dental radiography. It will look at the DCP’s role and responsibilities in dental radiography. The course will also cover types of radiography equipment and films. IR(ME) Regulations will feature heavily throughout the course. Justification, optimisation and limitation will be discusses and the importance of these topics explained.

**Course Aims and Objectives**
- To realise the purpose of taking certain types of radiographs and the types of film and equipment involved.
- To identify the types of radiobiological damage that can occur to the body and apply the term 'Quality Assurance' to your everyday work regarding x-rays and understand the health and safety issues surrounding dental radiography.
- To discuss relevant aspects of the IR Regulations and IR(ME) Regulations radiation protection quality assurance and quality control.
- To be able to summarise legislation justification optimisation and limitation and feel confident in own knowledge to do so.

This course is intended for: DCPs ONLY (Dental nurses, therapists, hygienists, technicians).

### CPD Portfolio Workshop - Are You Ready - DCP CPD Cycle End August 2013?

**Speaker**
Julie Brown

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**Description**
Bring your own CPD folder along with you. We will use the 2 hours in a 'workshop' fashion helping you with folder layout checking if you have enough hours and have made correct records. We will answer questions give advice about CPD.

**Course Aims and Objectives**
- Provide a workshop environment where delegates can look at their own CPD folders and evidence gaining help guidance and additional information.
- Discuss the GDC CPD requirements provide guidance on developing a CPD evidence folder and deliver up to date information regarding GDC CPD guidelines.
- DCPs will be able to act on the information provided to fulfill the GDC requirements and work within the Law regarding CPD.
- Delegates will be able to produce a professional portfolio of correctly recorded CPD evidence and feel confident that it is fit for GDC inspection.

This course is intended for: DCPs only - Dental Nurses Therapists Hygienists and Technicians.

### Stay One Step Ahead - Know about Employment Law!

**Speaker**
Clive Oliver

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**Description**
Employers, Practice Owners and Business Managers must not miss this important course. Our speaker will take a no-nonsense look at employment law and provide sound advice about workplace health and safety regulations. You will leave feeling empowered to focus on the success and growth of your business rather than worrying about how to deal with a difficult employee.

**Course Aims and Objectives**
- To demystify employment law and help you to have a safe and legally compliant workplace preventing you from getting into difficulty in the first place.
- To discuss the potential consequences of non-compliance.
- To provide information about how to effectively manage discipline and even dismiss staff without the fear of costly litigation or raising stress levels.
- To enable you to benchmark best practice and know which policies and procedures must be implemented and followed.

This course is intended for: the entire dental team.
### Clinical Examination and Record Keeping

**Speaker**  
Jo Russell, GDC 109492 - Director of Practice  
Business Solutions

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**Description**  
A two hour course for the entire practice team demonstrating the information required to produce complete patient clinical records.

**Course Aims and Objectives**  
- To demonstrate how information should be recorded  
- To discuss data protection considerations  
- To discuss what should be recorded for various histories  
- To be confident about effective note writing

This course is intended for: the entire dental team

### Safeguarding Children and Protecting Vulnerable Adults

**Speaker**  
Lindsay Voss, Designated nurse Southampton City  
PCT Safeguarding Children Team

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**Description**  
To increase the knowledge and confidence of the dental team in recognising and responding to concerns about abuse of children and adults.

**Course Aims and Objectives**  
- Delegates will understand the term “child protection” and recognise the legal and policy framework in relation to safeguarding children.  
- Delegates will understand the categories of abuse and recognise potential indicators of abuse.  
- Delegates will learn the appropriate actions to take if concerned about possible abuse.  
- The course will cover recognising abuse, what, how and when, how to respond to concerns, different categories of abuse, the law and appropriate action, documentation and guidance documents.

This course is intended for: the entire dental team

### Receptionists Study Day: Responsibilities and Communication Skills

**Speaker**  
Jo Russell, GDC 109492 - Director of Practice  
Business Solutions

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<tr>
<th>Date:</th>
<th>Fri 18 Oct 2013</th>
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<tbody>
<tr>
<td>Time:</td>
<td>9:30 TO 4:30 PM</td>
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<tr>
<td>CPD Hours:</td>
<td>6</td>
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<tr>
<td>Max Numbers:</td>
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<td>Style:</td>
<td>Lecture</td>
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<td>Course Fee:</td>
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**Description**  
A one day course updating receptionists with respect to their duties and responsibilities and how these are limited by GDC Scope of Practice. The course will also provide fresh insight into communication skills and examine how they impact upon practice performance and function. The course will discuss factors impacting upon receptionists in these areas to develop fresh insights and positive response strategies when such challenges arise.

**Course Aims and Objectives**  
- To discuss how information governance and other governance good practice impacts on the role of the Receptionist  
- To describe the communication chain and examine case studies demonstrating how good communication skills achieve desired outcomes  
- To discuss how attitudes values and beliefs affect the communication chain

This course is intended for: Receptionists (Dental Nurses performing Reception duties as part of their duties may also attend).
**Stay One Step Ahead - Know about Employment Law!**

**Speaker:** Clive Oliver

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<tr>
<th>Date</th>
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<tbody>
<tr>
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<td>CPD Hours</td>
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<td>Style</td>
<td>Lecture</td>
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<td>Course Fee</td>
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**Description**
Employers, Practice Owners and Business Managers must not miss this important course. Our speaker will take a no-nonsense look at employment law and provide sound advice about workplace health and safety regulations. You will leave feeling empowered to focus on the success and growth of your business rather than worrying about how to deal with a difficult employee.

**Course Aims and Objectives**
- To demystify employment law and help you to have a safe and legally compliant workplace preventing you from getting into difficulty in the first place
- To discuss the potential consequences of non-compliance
- To provide information about how to effectively manage discipline and even dismiss staff without the fear of costly litigation or raising stress levels
- To enable you to benchmark best practice and know which policies and procedures must be implemented and followed

This course is intended for: the entire dental team

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**Disinfection and Decontamination (for DCPs)**

**Speaker:** Jo Russell, GDC 109492 - Director of Practice Business Solutions

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<tr>
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**Description**
A three hour course for DCPs describing the causes of infections and discussing how their transmission in the dental surgery can be prevented.

**Course Aims and Objectives**
- To discuss which infections can be transmitted in the surgery and the vaccinations which you should have received
- To discuss how infections can be transmitted by a dental surgery
- To describe how the latest guidelines attempt to prevent transmission of infection (including single use items and zoning)
- To discuss HTM 01-05 and the latest cross infection/decontamination guidelines

This course is intended for: DCPs

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**Periodontal Update for DCPs**

**Speaker:** Sonia Jones

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<tr>
<th>Date</th>
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<td>Max Numbers</td>
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<td>Style</td>
<td>Lecture</td>
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**Description**
This 3 hour will lecture provide DCPs with a better understanding of the complexity of periodontal disease. It will cover the latest products available and the different prevention and stabilising techniques. Identifying periodontal disease and the signs and symptoms of the different diseases will be discussed.

**Course Aims and Objectives**
- To promote understanding of the treatment & management of periodontal disease
- To be able to distinguish between acute & chronic conditions
- To describe the progression of periodontal disease
- To discuss the causes of periodontal disease and methods of prevention

This course is intended for: DCPs
Complaint Management for DCPs

Speaker
Jo Russell, GDC 109492 - Director of Practice Business Solutions

Date: Wed 29 Jan 2014
Time: 6:30 TO 8:30 PM
CPD Hours: 2
Venue: Royal South Hants Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 5

Description
This course will enable you to deal effectively with NHS and Private complaints. The GDC recommends that DCPs carry out CPD in complaint handling during each 5 year CPD cycle.

Course Aims and Objectives
• To describe the principles of managing complaints
• To examine ways of preventing complaints
• To consider the Dental Complaints Service and its role
• To discuss an example of poor customer service

This course is intended for: DCPs

Disinfection and Decontamination for the Dental Team

Speaker
Martin Fulford

Date: Fri 28 Feb 2014
Time: 9:30 TO 4:30 PM
CPD Hours: 6
Venue: Royal South Hants Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 25

Description
The course will assist the dental team to assess their infection control disinfection and decontamination procedures and to move their practices towards “Best Practice”. It will demonstrate how practice teams can work together to satisfy HTM 01-05 and clinical governance requirements.

Course Aims and Objectives
• To understand current legislation and guidance relating to infection control and decontamination
• To understand the aetiology and causes of infectious diseases in dental practice
• To provide a risk assessment of the transmission of infectious diseases in the dental environment. To show how practices can work towards “Best Practice” as recommended by the latest HTM 01-05 guidelines

This course is intended for: the entire dental team

Radiography for DCPs - Non IR(ME)R Course

Speaker
Sonia Jones

Date: Fri 7 Mar 2014
Time: 9:30 TO 12:30 PM
CPD Hours: 3
Venue: Royal South Hants Hospital
Max Numbers: 40
Style: Lecture
Course Fee: 5

Description
This course is designed to assist the DCP in the following areas
• Properties of X-rays and digital and manual X-ray techniques
• Outline the main components of Ionising Radiation Regulations IRR1999 and IR(ME)R 2000
• Label the contents of an X-ray film packet and describe the function of the component parts
• What we are looking for on X-rays
• The faults found on films by developing and processing errors
• Role of the IR(ME)R Operator

Course Aims and Objectives
• To discuss relevant aspects of the IRMER regulations, radiation protection, quality assurance and quality control
• Describe the types of radio-biological damage that can occur to the body
• Discuss the purpose of taking certain types of radiographs
• To be able to summarise legislation, justification, optimisation and limitation

This course is intended for: DCPs
Legal and Ethical Issues for DCPs

**Speaker**
Jo Russell, GDC 109492 - Director of Practice
Business Solutions

**Date:** Wed 19 Mar 2014
**Time:** 6:30 TO 8:30 PM
**CPD Hours:** 2
**Venue:** Royal South Hants Hospital
**Max Numbers:** 40
**Style:** Lecture
**Course Fee:** 5

**Description**
The course will address standards for dental professionals, confidentiality, consent, data protection and clinical governance. It will enable you to appreciate legal and ethical issues on a day to day basis in general practice.

**Course Aims and Objectives**
- To provide an overview of law and ethics for good practice to enable dental professionals to work within the legal framework set by the General Dental Council
- To describe and summarise the key issues relating to confidentiality and data protection – minimising the risk of accidental breaches
- To describe working guidelines to safeguard the rights of colleagues and patients
- To look at new regulations surrounding advertising

This course is intended for: DCPs

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Safeguarding Children Three-Year Refresher Course - Course A

**Speaker**
Lindsay Voss, Designated nurse Southampton City PCT Safeguarding Children Team.

**Date:** Fri 28 Mar 2014
**Time:** 9:30 TO 11:00 AM
**CPD Hours:** 1.5
**Venue:** Royal South Hants Hospital
**Max Numbers:** 40
**Style:** Lecture
**Course Fee:** 5

**Description**
It is a statutory requirement for anyone working with children to update their knowledge of legislation and guidance and maintain the ability to act on concerns about the safety and welfare of children and young people. The government guidance suggests that refresher training should take place every three years.

**Course Aims and Objectives**
- Identify the changes to practice and policies over the past three years
- Delegates will understand the term “child protection” and recognise the legal and policy framework in relation to safeguarding children.
- Delegates will understand the categories of abuse and recognise potential indicators of abuse.
- Delegates will learn the appropriate actions to take if concerned about possible abuse.

This course is intended for: the entire dental team

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Safeguarding Children Three-Year Refresher Course - Course B

**Speaker**
Lindsay Voss, Designated nurse Southampton City PCT Safeguarding Children Team.

**Date:** Fri 28 Mar 2014
**Time:** 11:30 TO 1:00 PM
**CPD Hours:** 1.5
**Venue:** Royal South Hants Hospital
**Max Numbers:** 40
**Style:** Lecture
**Course Fee:** 5

**Description**
It is a statutory requirement for anyone working with children to update their knowledge of legislation and guidance and maintain the ability to act on concerns about the safety and welfare of children and young people.

**Course Aims and Objectives**
- Identify the changes to practice and policies over the past three years
- Delegates will understand the term “child protection” and recognise the legal and policy framework in relation to safeguarding children
- Delegates will understand the categories of abuse and recognise potential indicators of abuse
- Delegates will learn the appropriate actions to take if concerned about possible abuse

This course is intended for: the entire dental team