**Clinical Supervisor Roles & Responsibilities**

**Clinical Supervisors**

A clinical supervisor is a trainer who is selected and appropriately trained to be responsible for overseeing a specified foundation doctor’s clinical work and providing constructive feedback during a training placement.

Only clinicians committed to training foundation doctors should undertake the role. They must enable foundation doctors to learn by taking responsibility for patient management within the context of clinical governance and patient safety. It may be appropriate to delegate some supervision to appropriately experienced non-consultant (or non-GP) doctors although the clinical supervisor remains responsible and accountable for patient care and for the supervision of the foundation doctor.

Local education providers must ensure that clinical supervisors have adequate support and resources to undertake their training role.

**Training for clinical supervisors**

All clinical supervisors should receive training and demonstrate their competence in promoting equality and valuing diversity. In addition clinical supervisors must understand and demonstrate ability in the use of the approved in-work assessment tools and be clear as to what is deemed acceptable progress. Clinical supervisors should complete training in equality and diversity and assessing foundation doctors at least every three years.

Local education providers should maintain a register of clinical supervisors including details and dates of training.

**Responsibilities**

The clinical supervisor must:

- Make sure that foundation doctors are never put in a situation where they are asked to work beyond their competence without appropriate support and supervision. Patient safety must be paramount at all times

- Make sure that there is a suitable induction to the ward/department/practice

- Meet with the supervisee at the beginning of each placement to discuss what is expected in the placement, learning opportunities available and the foundation doctor’s learning needs

- Provide a level of supervision appropriately tailored for the individual foundation doctor. This includes making sure that no foundation doctor is expected to take responsibility for, or perform, any clinical, surgical or other technique if they do not have the appropriate experience and expertise.

- Provide regular feedback on the foundation doctor’s performance.

Towards a healthier future...
- Undertake and facilitate workplace based assessments

- Make sure that the supervisee has the opportunity to discuss issues or problems, and to comment on the quality of the training and supervision provided

- Investigate and take appropriate steps to protect patients where there are serious concerns about a foundation doctor's performance, health or conduct. The clinical supervisor should discuss these concerns at an early stage with the foundation doctor and inform the educational supervisor. It may also be necessary to inform the Clinical Director (or Head of Service) or the Medical Director and the GMC.

- Complete the clinical supervisor’s report at the end of the placement.